

**PERFORMANCE WORK STATEMENT (PWS)**

**Program Executive Office Command, Control and Communications Tactical (PEO C3T) Programs  
Program Manager Mission Command (PM MC)**

**Systems Engineering Technical Assistance (SETA) Support**

**SETA - Table of PWS Revisions**

<b>Rev. No.</b>	<b>Revision Date</b>	<b>Name</b>	<b>Description</b>	<b>Task Order Amend/Mod #</b>
1	5/21/2014	A Cardwell	<b>Clarified Base Period Phases in ATTACHMENTS A1, A2, and A3</b>	Amend 01
2	5/29/2014	A Cardwell	<p><b>Changed ATTACHMENT A3 to show that the Fort Bragg Logistics position is Senior as opposed to Journeyman</b></p> <p><b>Removed 'Procurement Sensitive' from Footer</b></p> <p><b>Changed Section 7.0.a to indicate that the Prime contractor's Top Secret Facility clearance must be in place at time of proposal, Subcontractors may obtain their Secret Facility clearance after award, and that any quoted Contract Administrative Positions do not require a Secret security clearance</b></p> <p><b>Changed Section 6.4 to indicate that only contract administration will be conducted at the contractor's site and that all OCONUS activity will be on a TDY basis.</b></p> <p><b>Revisions have been made to section B.2.</b></p>	Amend 02
3	6/12/2014	A Cardwell	<p><b>Replaced ATTACHMENT A1, A2 and A3 – updated to indicate changes to the staffing level requirements, changes to the number and distribution of positions requiring Top Secret clearances, and changes to position designated as 'Key'.</b></p> <p><b>Change Section B.4 to reflect changes in staffing levels per Phase.</b></p> <p><b>Revised Section 6.1 GOVERNMENT POINTS OF CONTACT to reflect a change</b></p>	Amend 04

4	7/17/2014	A Cardwell	<p>Completed Table B.1 with accepted pricing detail for the Base Year.</p> <p>Completed funding schedule in DFARS Clause 252.232-7007 (LIMITATION OF GOVERNMENT'S OBLIGATION)</p>	Upon Award
5	8/4/2014	A Cardwell	<p><b>ATTACHMENT A.1</b> - Moved Senior Logistics Phase 1 position from Fort Bragg to Fort Hood</p> <p><b>B.2.a, second paragraph, third sentence.</b> Fixed incorrect number of days from '8' to '9'.</p> <p><b>B.1 Item #0001</b> – broke-out the PM position and included a monthly price. Of the labor included in Item #0001, only this position is subject to the requirements stated in Section B.2.</p> <p><b>B.2</b> – Specified in the heading the labor items to which this section applies</p> <p><b>Section 10</b> – added SOFA and TESA clauses to support potential OCONUS TDY</p> <p><b>Section 4.0 / Deliverable 9</b> – removed incorrect reference to Deliverable 11</p> <p><b>Section 10.0</b> – changed FAR-reference from FAR 52.232-2 to FAR 52.232-20</p> <p><b>Section 4.1</b> – added POCs for deliverables</p> <p><b>Section 6.1</b> – updated Government Points of Contact</p>	Mod 01
6	8/29/2014	A Cardwell	<p><b>Section 4.4 PROGRAM MANAGEMENT PLAN</b> – revised to reflect updated Government requirement.</p> <p><b>ATTACHMENT A.1</b> - Moved positions as follows: P1, Eng JM to P3 – Hood (TBD) P1, Bus Sr to P2 – APG P2, Eng Sr – Hood to Redstone P2, Eng JM – APG to Lawton</p>	Mod 02

			<p>P2, Eng EL to P3 – APG P2, (2) Log Sr to P3 – Hood (TBD) P2, Log JM to P3 – Hood (TBD) P2, (2) Log EL to P3 – Hood (TBD) P2, Prg JM Hood to Lawton P2, Prg JM to P3 – Hood (TBD)</p> <p>Section B, B-1, Item No. 0002 – Added lines to include contractor site (c/s) rates for:</p> <ul style="list-style-type: none"> <li>a) Engineer, Senior</li> <li>b) Engineer, Journeyman</li> <li>c) Engineer, Entry Level</li> <li>d) Business Management, Journeyman</li> </ul>	
7	9/29/2014	A Cardwell	<p><b>Section B, B-1</b> – Added Line 0004C for Travel in support of Exercises, Experiments, Demonstrations. Also, added Line 0006 for T&amp;M overtime – will submit an RFQ for hourly pricing for all LCATs.</p> <p><b>B.2.a</b> - Added language to specify that compensatory time taken according to the requirement does not count as an absence. Also, revised language that removes total restriction on overtime; explains conditions for, and difference between, compensatory time and overtime; and provides direction on invoicing.</p> <p><b>ATTACHMENT A.1</b> - Moved positions as follows: P3, Log Sr Hood to P2 APG P2, Log JM to P3 – Hood (TBD)</p> <p><b>Section 10, DFARS 252.232-7007</b> – Changed sub-sections (a) and (j) to reflect new funding</p> <p><b>Section 7.0.a</b> – Added language to include the ability for qualified contractors that are foreign nationals to perform on the contract provided they have Limited Access Approval (LAA) verses a Secret Security clearance</p> <p><b>Section 4.0</b> – Revised the schedule due dates for the Weekly Vacancy Report and the Monthly Status Report</p>	Mod 04

8	12/5/2014	A Cardwell	<p><b>ATTACHMENT A.1</b> – Removed Footnote regarding Fort Knox reducing staff by 2 engineers on Oct 1, 2014 – not currently scheduled. Also, updated the numbers to reflect many changes between sites, levels, and phases.</p> <p><b>Section B, B.1</b> – corrected Item No. 0002 ‘Monthly/Hourly Price’ for contractor site (c/s) rates.</p> <p><b>Section B, B-1</b> – filled-in hourly rates for Core Labor Overtime Item No. 0006 accepted as part of Mod 04</p> <p><b>Section B, B-1</b> – added Item No. 0007 for Core Labor Part-time work. Revised proposal to include hourly part-time rates will be evaluated for inclusion in this modification.</p> <p><b>Section B, B.2</b> – reorganized this section into sub-sections. Added minor revisions to the language</p> <p><b>Section B, B.2, a.), d</b> - added authorization and terms for part-time work.</p> <p><b>Section B, B.2, b.), second paragraph</b> – added language that directs the contractor to bill for the time worked when new vacancies occur during the billing cycle that are not within the control of the contractor or their subs-contractors.</p> <p><b>Section 10, DFARS 252.232-7007</b> – Changed sub-sections (a) and (j) to reflect new funding</p> <p><b>Section B, B-1</b> – added cite rate labor categories for Technical Writers (i.e. Logistician Senior and Journeymen) in Items No. 0002, 0006, and 0007.</p>	Mod 05
9	1/2/2015	A Cardwell	<p><b>Section 6.2 ORDER TYPE</b> – change to reflect order type as hybrid FFP with limited T&amp;M elements</p> <p><b>Section B, B-1</b> – filled-in hourly rates for Core Labor Part-time Work Item No. 0007 accepted as part of Mod 05</p>	Mod 06

			<p><b>Section B, B.2, a.), c.</b> – revised 8-day rule to allowed one annual 10-day absence per position during a single billing period of each annual period of performance.</p> <p><b>Section 3.1.1 ENGINEERING</b> – corrected CDRL reference to match name on CDRL in ATTACHMENT D</p> <p><b>Section 4.0 DELIVERABLES/SCHEDULE</b> – added references to Deliverables 1 and 8 for ATTACHMENTS D.1 &amp; D.2</p> <p><b>Section B, B.2, b.)</b> –</p> <ol style="list-style-type: none"> <li>1. Added language to exclude time taken by the Government to review proposed replacement credentials from the count of days for filling vacant positions within 30 calendar days.</li> <li>2. Based on the difficulty in validating invoice submissions, added language to have the contractor include ‘vacancy reduction’ assessments in the invoice following the point at which the position is filled.</li> </ol> <p>Added requirement for Fixed Price Deliverables and specifically for a Channel Sharing Fixed Price Deliverable</p> <ol style="list-style-type: none"> <li>1. Added: <ol style="list-style-type: none"> <li>a. <b>Section 3.1.1.12 FFP Deliverables</b></li> <li>b. <b>Section 3.1.1.12.1 Channel Sharing Requirement</b></li> <li>c. <b>Section 3.1.1.12.1.1 Channel Sharing Requirement (FFP – Deliverable 11) - Test Event Plan</b></li> <li>d. <b>Section 3.1.1.12.1.2 Channel Sharing Requirement (FFP – Deliverable 12) - Test Event Report</b></li> <li>e. <b>Section 3.1.1.12.1.3 Channel Sharing Requirement – FFP Milestones Schedule</b></li> </ol> </li> <li>2. Added <b>Deliverables 11 &amp; 12</b> to <b>Section 4.0 DELIVERABLES/SCHEDULE</b></li> <li>3. Revised <b>Section B, B.1</b> to include <b>Item 0008</b> for FFP Deliverables, and added <b>Item 0008a</b> for Channel Sharing fixed price deliverables</li> </ol>	
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10	5/1/2015	A Cardwell	<p>4. Added <b>B.7 FFP Deliverables (CLIN 0008x)</b> to define how FFP deliverables will be invoiced.</p> <p><b>Section B, B.1,</b></p> <ol style="list-style-type: none"> <li>1. Item No. 0002– added missing monthly prices for Logistician, Senior c/s, and for Logistician, Journeyman c/s - and, modified the Extended Price for Phase 2 to the correct total</li> <li>2. Item No. 0006 – added missing hourly rates for Logistician, Senior c/s, and for Logistician, Journeyman c/s</li> </ol> <p>(b)(4)</p> <p>(b)(4)</p> <ol style="list-style-type: none"> <li>4. Added a 'Total Base Period Ceiling' row at end of Section B, B.1 Table</li> </ol> <p><b>Section 10, DFARS 252.232-7007</b> – Changed sub-sections (a) and (j) to reflect minor revision to funding (reduced incremental funded amount by total (b)(4) moved to fixed price deliverable (0008a) and increased contract ceiling for added travel requirement (b)(4).</p> <p><b>Section 4.0 DELIVERABLES/SCHEDULE –</b></p> <p>Adjusted <b>Deliverables 11 &amp; 12</b> to reflect correct information.</p> <p>Changed <b>Deliverable 13 to Deliverable 15 (TPR)</b></p> <p>Added <b>Deliverable 13 and 14</b> for WAGS Integration Architecture Requirement</p> <p>Added <b>Section 3.1.1.12.2 Technical Publications Requirement</b> – to complete work underway for various technical manuals as described. This is a defined deliverable but it is not separately priced.</p> <p><b>Section 10, DFARS 252.232-7007</b> – Changed sub-sections (a) and (j) to reflect incremental funding to be included with this modification</p> <p><b>Section 3.1.1.12.1 Channel Sharing &amp; Waveform Agile Ground Station (WAGS) Integration Architecture Requirement –</b></p> <ul style="list-style-type: none"> <li>• Updated this FFP requirement to exclude the</li> </ul>	Mod 07
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			<p>acquisition of the Thuraya Satellite lease.</p> <ul style="list-style-type: none"> <li>Included Waveform Agile Ground Station (WAGS) integration architecture development to further support the reduction of associated satellite communications operational expense.</li> </ul>	
11	7/20/2015	A. Cardwell	<p>Added requirement for an <b>Integrated Master Schedule</b> fixed price deliverable</p> <ol style="list-style-type: none"> <li>Added <b>Section 3.1.1.12.3 Integrated Master Schedule Requirement</b></li> <li><b>Section 4.0 DELIVERABLES/SCHEDULE</b> <ol style="list-style-type: none"> <li>Added <b>Deliverable 16</b> for Phase 2 Plan-of-action.</li> <li>Added <b>Deliverable 17</b> for IMS Final Document</li> </ol> </li> <li>Revised <b>Section B, B.1</b> to include <b>Item 0008b</b> for Integrated Master Schedule fixed price deliverable.</li> </ol> <p>Added IMS Milestone Payment Schedule to Section 3.1.1.12.3.5</p>	Mod08
12	8/06/2015	A. Cardwell	<p>Updated <b>Section B – the Schedule of Services/Prices</b> to reflect OY1 quoted structure/prices.</p>	
13	11/12/2015	A. Cardwell	<p><b>Updated Section B – Task Item’s 1006 and 1007.</b></p> <p><b>&lt;&lt;Current Updates Highlighted in Yellow&gt;&gt;</b></p>	





## Section B – the Schedule of Services/Prices

**B.1** The Government will complete the following table at time of award based on the successful price proposal. The table will be updated by the Government as necessary during each performance period, and at the beginning of each option year.

Base Year (15 August 2014 – 14 August 2015)						
Item No.	Item Description	Qty	Unit of Measure	Line Type	Monthly/Hourly Price	Extended Price
0001	SETA Program Management	12	Month	FFP	(b)(4)	(b)(4)
	SETA Contract Administration IAW Sections 4.0 through 5.2.	12	Month	FFP		(b)(4)
0002	SETA Core Labor Support IAW Section 3.1					
	Phase 1	12	Month	FFP	(b)(4)	(b)(4)
	Phase 2	11	Month			
	Phase 3	10	Month			
	a) Engineer, Senior	1	Month	FFP	(b)(4)	
	a) Engineer, Senior c/s	1	Month	FFP	(b)(4)	
	b) Engineer, Journeyman	1	Month	FFP	(b)(4)	
	b) Engineer, Journeyman c/s	1	Month	FFP	(b)(4)	
	c) Engineer, Entry Level	1	Month	FFP	(b)(4)	
	c) Engineer, Entry Level c/s	1	Month	FFP	(b)(4)	
	d) Logistician, Senior	1	Month	FFP	(b)(4)	
	d) Logistician, Senior c/s	1	Month	FFP	(b)(4)	
	e) Logistician, Journeyman	1	Month	FFP	(b)(4)	
	e) Logistician, Journeyman c/s	1	Month	FFP	(b)(4)	
	f) Logistician, Entry Level	1	Month	FFP	(b)(4)	
	g) Bus Mgmt, Senior	1	Month	FFP	(b)(4)	
	h) Bus Mgmt, Journeyman	1	Month	FFP	(b)(4)	
	h) Bus Mgmt, Journeyman c/s	1	Month	FFP	(b)(4)	
	i) Program Analyst, Journeyman	1	Month	FFP	(b)(4)	
	j) Program Analyst, Entry Level	1	Month	FFP	(b)(4)	
0003	Optional – SETA Core Labor Support IAW Section 3.1	20	FTE	FFP		
	a) Engineer, Senior	1	Month	FFP	(b)(4)	
	b) Engineer, Journeyman	1	Month	FFP	(b)(4)	
	c) Engineer, Entry Level	1	Month	FFP	(b)(4)	
	d) Logistician, Senior	1	Month	FFP	(b)(4)	
	e) Logistician, Journeyman	1	Month	FFP	(b)(4)	
	f) Logistician, Entry Level	1	Month	FFP	(b)(4)	
	g) Bus Mgmt, Senior	1	Month	FFP	(b)(4)	
	h) Bus Mgmt, Journeyman	1	Month	FFP	(b)(4)	
	i) Program Analyst, Journeyman	1	Month	FFP	(b)(4)	
	j) Program Analyst, Entry Level	1	Month	FFP	(b)(4)	
0004A	ODC – Travel	1	Lot/NTE	Cost Reim		(b)(4)
0004B	ODC – Material	1	Lot/NTE	Cost		(b)(4)

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0004C	ODC – Travel (for Exercises, Experiments, Demonstrations, etc.)	1	Lot/NTE	Cost Reim		(b)(4)
0005	Alliant Contract Access Fee (CAF)	1	Lot/NTE			(b)(4)
0006	SETA Core Labor Overtime IAW Section 3.1.1.6 and related sections under 3.1.1 (see Section B.2 ,a.), b)	1	Hour/NTE	T&M		(b)(4)
	a) Engineer, Senior	1	Hour	T&M	(b)(4)	
	a) Engineer, Senior c/s	1	Hour	T&M	(b)(4)	
	b) Engineer, Journeyman	1	Hour	T&M	(b)(4)	
	b) Engineer, Journeyman c/s	1	Hour	T&M	(b)(4)	
	c) Engineer, Entry Level	1	Hour	T&M	(b)(4)	
	c) Engineer, Entry Level c/s	1	Hour	T&M	(b)(4)	
	d) Logistician, Senior	1	Hour	T&M	(b)(4)	
	d) Logistician, Senior c/s	1	Hour	T&M	(b)(4)	
	e) Logistician, Journeyman	1	Hour	T&M	(b)(4)	
	e) Logistician, Journeyman c/s	1	Hour	T&M	(b)(4)	
	f) Logistician, Entry Level	1	Hour	T&M	(b)(4)	
	g) Bus Mgmt, Senior	1	Hour	T&M	(b)(4)	
	g) Bus Mgmt, Senior c/s	1	Hour	T&M	(b)(4)	
	h) Bus Mgmt, Journeyman	1	Hour	T&M	(b)(4)	
	i) Program Analyst, Journeyman	1	Hour	T&M	(b)(4)	
	j) Program Analyst, Entry Level	1	Hour	T&M	(b)(4)	
0007	SETA Core Labor Part-time Work IAW Section 3.1 (see Section B.2 ,a.), d)	1	Hour/NTE	T&M		(b)(4)
	a) Engineer, Senior	1	Hour	T&M	(b)(4)	
	a) Engineer, Senior c/s	1	Hour	T&M	(b)(4)	
	b) Engineer, Journeyman	1	Hour	T&M	(b)(4)	
	b) Engineer, Journeyman c/s	1	Hour	T&M	(b)(4)	
	c) Engineer, Entry Level	1	Hour	T&M	(b)(4)	
	c) Engineer, Entry Level c/s	1	Hour	T&M	(b)(4)	
	d) Logistician, Senior	1	Hour	T&M	(b)(4)	
	d) Logistician, Senior c/s	1	Hour	T&M	(b)(4)	
	e) Logistician, Journeyman	1	Hour	T&M	(b)(4)	
	e) Logistician, Journeyman c/s	1	Hour	T&M	(b)(4)	
	f) Logistician, Entry Level	1	Hour	T&M	(b)(4)	
	g) Bus Mgmt, Senior	1	Hour	T&M	(b)(4)	
	g) Bus Mgmt, Senior c/s	1	Hour	T&M	(b)(4)	
	h) Bus Mgmt, Journeyman	1	Hour	T&M	(b)(4)	
	i) Program Analyst, Journeyman	1	Hour	T&M	(b)(4)	
	j) Program Analyst, Entry Level	1	Hour	T&M	(b)(4)	
0008	FFP - Deliverables					
0008a	Channel Sharing & WAGS Integrated Architecture	1	Lot	FFP		(b)(4)
0008b	Integrated Master Schedule (IMS) – Phase 1	1	Lot	FFP		(b)(4)

Total Base Period Ceiling		(b)(4)
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Option Year 1 (15 August 2015 – 14 August 2016)						
Item No.	Item Description	Qty	Unit of Measure	Line Type	Monthly/Hourly Price	Extended Price
1001	SETA Program Management	12	Month	FFP	(b)(4)	(b)(4)
	SETA Contract Administration IAW Sections 4.0 through 5.2.	12	Month	FFP		(b)(4)
1002	SETA Core Labor Support IAW Section 3.1	12	Month	FFP	(b)(4)	(b)(4)
	a) Engineer, Senior	1	Month	FFP	(b)(4)	
	a) Engineer, Senior c/s	1	Month	FFP	(b)(4)	
	b) Engineer, Journeyman	1	Month	FFP	(b)(4)	
	b) Engineer, Journeyman c/s	1	Month	FFP	(b)(4)	
	c) Engineer, Entry Level	1	Month	FFP	(b)(4)	
	c) Engineer, Entry Level c/s	1	Month	FFP	(b)(4)	
	d) Logistician, Senior	1	Month	FFP	(b)(4)	
	d) Logistician, Senior c/s	1	Month	FFP	(b)(4)	
	e) Logistician, Journeyman	1	Month	FFP	(b)(4)	
	e) Logistician, Journeyman c/s	1	Month	FFP	(b)(4)	
	f) Logistician, Entry Level	1	Month	FFP	(b)(4)	
	g) Bus Mgmt, Senior	1	Month	FFP	(b)(4)	
	h) Bus Mgmt, Journeyman	1	Month	FFP	(b)(4)	
	h) Bus Mgmt, Journeyman c/s	1	Month	FFP	(b)(4)	
	i) Program Analyst, Journeyman	1	Month	FFP	(b)(4)	
	j) Program Analyst, Entry Level	1	Month	FFP	(b)(4)	
1003	Optional – SETA Core Labor Support IAW Section 3.1	20	FTE	FFP		
	a) Engineer, Senior	1	Month	FFP	(b)(4)	
	b) Engineer, Journeyman	1	Month	FFP	(b)(4)	
	c) Engineer, Entry Level	1	Month	FFP	(b)(4)	
	d) Logistician, Senior	1	Month	FFP	(b)(4)	
	e) Logistician, Journeyman	1	Month	FFP	(b)(4)	
	f) Logistician, Entry Level	1	Month	FFP	(b)(4)	
	g) Bus Mgmt, Senior	1	Month	FFP	(b)(4)	
	h) Bus Mgmt, Journeyman	1	Month	FFP	(b)(4)	
	i) Program Analyst, Journeyman	1	Month	FFP	(b)(4)	
	j) Program Analyst, Entry Level	1	Month	FFP	(b)(4)	
1004A	ODC – Travel	1	Lot/NTE	Cost Reim		(b)(4)
1004B	ODC – Material	1	Lot/NTE	Cost Reim		(b)(4)
1004C	ODC – Travel (for Exercises, Experiments, Demonstrations, etc.)	1	Lot/NTE	Cost Reim		(b)(4)
1005	Alliant Contract Access Fee (CAF)	1	Lot/NTE			(b)(4)
1006	SETA Core Labor Overtime IAW	1	Hour/NTE	T&M		(b)(4)

	Section 3.1.1.6 and related sections under 3.1.1 (see Section B.2 ,a.), b)					
	a) Engineer, Senior	1	Hour	T&M	(b)(4)	
	a) Engineer, Senior c/s	1	Hour	T&M	(b)(4)	
	b) Engineer, Journeyman	1	Hour	T&M	(b)(4)	
	b) Engineer, Journeyman c/s	1	Hour	T&M	(b)(4)	
	c) Engineer, Entry Level	1	Hour	T&M	(b)(4)	
	c) Engineer, Entry Level c/s	1	Hour	T&M	(b)(4)	
	d) Logistician, Senior	1	Hour	T&M	(b)(4)	
	d) Logistician, Senior c/s	1	Hour	T&M	(b)(4)	
	e) Logistician, Journeyman	1	Hour	T&M	(b)(4)	
	e) Logistician, Journeyman c/s	1	Hour	T&M	(b)(4)	
	f) Logistician, Entry Level	1	Hour	T&M	(b)(4)	
	g) Bus Mgmt, Senior	1	Hour	T&M	(b)(4)	
	h) Bus Mgmt, Journeyman	1	Hour	T&M	(b)(4)	
	h) Bus Mgmt, Journeyman c/s	1	Hour	T&M	(b)(4)	
	i) Program Analyst, Journeyman	1	Hour	T&M	(b)(4)	
	j) Program Analyst, Entry Level	1	Hour	T&M	(b)(4)	
1007	SETA Core Labor Part-time Work IAW Section 3.1 (see Section B.2 ,a.), d)	1	Hour/NTE	T&M		(b)(4)
	a) Engineer, Senior	1	Hour	T&M	(b)(4)	
	a) Engineer, Senior c/s	1	Hour	T&M	(b)(4)	
	b) Engineer, Journeyman	1	Hour	T&M	(b)(4)	
	b) Engineer, Journeyman c/s	1	Hour	T&M	(b)(4)	
	c) Engineer, Entry Level	1	Hour	T&M	(b)(4)	
	c) Engineer, Entry Level c/s	1	Hour	T&M	(b)(4)	
	d) Logistician, Senior	1	Hour	T&M	(b)(4)	
	d) Logistician, Senior c/s	1	Hour	T&M	(b)(4)	
	e) Logistician, Journeyman	1	Hour	T&M	(b)(4)	
	e) Logistician, Journeyman c/s	1	Hour	T&M	(b)(4)	
	f) Logistician, Entry Level	1	Hour	T&M	(b)(4)	
	g) Bus Mgmt, Senior	1	Hour	T&M	(b)(4)	
	h) Bus Mgmt, Journeyman	1	Hour	T&M	(b)(4)	
	h) Bus Mgmt, Journeyman c/s	1	Hour	T&M	(b)(4)	
	i) Program Analyst, Journeyman	1	Hour	T&M	(b)(4)	
	j) Program Analyst, Entry Level	1	Hour	T&M	(b)(4)	
1008	FFP - Deliverables					
1008b	Integrated Master Schedule (IMS) – Phase 2	1	Lot	FFP		TBD
Total Option Year 1 Period Ceiling						(b)(4)

**B.2 PRICE ADJUSTMENTS AND DEFINITIONS** (applies to labor in Items x002, x003, x006, and the PM position in Item 0001):

**a.) Labor Reporting / Rules / Definition**

- a. **FTE (Full-time Equivalent)** - An FTE is defined as working 40 hours per week, 160 per month, 1920 per year, typically between the hours of 8am – 5pm local time Monday through Friday excluding federal holidays.
  - b. **Out of Hours Work / Overtime** - The contractor may be required to work outside these hours to satisfy government requirements for a variety of situations, including emergencies, training exercises, testing, or other mission priorities. It is expected that the contractor, based on its corporate policy, will compensate its staff through offset/credit hours or other measure, for hours worked outside the normal duty time. If the contractor chooses to offset/credit hours it is required that the compensatory time off will be taken during the current or the following billing period. When the overtime requirement exceeds 16 hours in a billing period, prior authorization by PM MC is required. These situations include but are not limited to Network Integration Evaluations (NIE), experiments, exercises, demonstrations, and fieldings. Authorized overtime for these events will be paid on a Time & Material basis and posted to Item (CLIN) x006. Deviations to these stipulations, as well as deviations to the normal work day schedule, must be authorized in advance by the JBC-P COR or their designee.
  - c. **Absences** - Periods of absence in excess of 8 workdays cumulatively, within a single billing period, whether for leave or any reason, must be reported and coordinated with the JBC-P COR. The monthly firm fixed price will be reduced by the appropriate contract incremental monthly FTE price for each FTE in the billing period that leave exceeds 8 workdays. One exception to this rule exists; each position is authorized one absence per annual period of performance of up to 10 workdays in a single billing period. Periods of leave of less than 9 workdays will not require adjustment of the monthly price. Use of compensatory time (must be taken in the current or following billing period, as stated above) does not count as an absence. The Government's intent via these provisions is to ensure maximum staffing at all times. Should it become apparent that the contractor is abusing the provisions of this paragraph such that, for example, 8 workdays are missed in multiple months and/or at multiple locations resulting in a degradation of service, the Government may invoke other contractual remedies available under this task order and the Alliant contract.
  - d. **Part-time Work** – based on the needs of the Government, temporary in-scope part-time work may be authorized by the PM MC. This work will be charged to (CLIN) x007 on a prorated basis in accordance with the applicable contract incremental monthly FTE price.
- b.) **Vacancy** - ATTACHMENT A1 provides the required FTE support for this task order. Any FTE position that is not staffed will be considered a **vacancy**. The Contractor must immediately notify the COR when an FTE position is or will become vacant for any reason, to include employee resignation, reassignment within the company, or other condition creating a vacancy. The Contractor must replace vacant FTE position(s) within 30 calendar days. Vacancies in excess of 30 calendar days will be assessed a **vacancy reduction** for each billing period the FTE is vacant. Vacancies in excess of 30 days created by circumstances or conditions outside the control of the contractor will not be assessed a reduction. The 30 calendar day count will be extended based on the number of days taken by the Government to review proposed replacement credentials. The vacancy reduction is in addition to the task order incremental FTE monthly price reduction. The vacancy reduction is 20% of the contract incremental FTE monthly price. Vacancy accounting starts 30 calendar days after contract award, or 30 days following the date of newly added positions (i.e. increased FTEs). Vacancy reductions will be invoiced in total at the point the vacancy is filled or no longer required by the Government. Attachment A1 will be continuously updated to reflect any additional positions under CLINs X002 and/or x003.

As new vacancies occur that are out of the scope of control of the contractor or their sub-contractors (e.g. resignations), billing for the effected position will be prorated based on the number of days worked during the billing period. New vacancies that can be controlled by the contractor or their sub-contractors remain subject to the 8-day rule.

- c.) Contractor Responsibility for Accurate Invoicing** – The contractor shall be responsible for ensuring that each monthly invoice is accurate and includes all required adjustments to the monthly labor price based on the adjustment provisions provided above.

### **B.3 NOTICE TO OFFERORS**

Item Numbering x001 signifies the period of performance, where x = Period of Performance and

- 0 = Base Period
- 1 = Option Period One
- 2 = Option Period Two
- 3 = Option Period Three
- 4 = Option Period Four

[For example, Item 2003 is Item x003 in Option Period Two]

### **B.4 Base Year Staffing Phases**

As specified in PWS Attachments A1, A2, and A3, the Government anticipates staffing this task order with 139 FTE in support of the “Core Labor – SETA Support IAW PWS Section 3” (CLINs 0002A, 0002B, 0002C, 1002, 2002, 3002, & 4002). Actual FTEs required at time of award and throughout task order performance may fluctuate as described in Section B.5. It is anticipated that staffing during the base year will “ramp up” through three phases. Phase 1 (i.e. CLIN0002A) is predicated upon a task order award on or about July 15, 2014, and will require full staffing of 35 FTE for “Core Labor”, plus appropriate Program Management / Administrative personnel (i.e. CLIN0001), on August 15, 2014. Phase 2 (i.e. CLIN0002B) will require full staffing of an additional 38 “Core Labor” FTE on September 14, 2014, and will be ordered via task order modification anticipated to be issued on or about September 1, 2014. Phase 3 (i.e. CLIN0002C) will require full staffing of an additional 66 “Core Labor” FTE on October 16, 2014, and will be ordered via task order modification anticipated to be issued on or about October 1, 2014.

The actual number of required FTE and/or effective dates for staffing may be altered at the Government’s discretion based on mission requirements and/or funding constraints and shall not be cause for an equitable adjustment.

### **B.5 Core Labor Level of Support**

As specified in PWS Attachments A1, A2, and A3, the Government anticipates staffing this task order with 139 FTE in support of the “Core Labor – SETA Support IAW PWS Section 3”. The required number of full time equivalent positions (FTEs) under the Core Labor CLINs (0002A, 0002B, 0002C 1002, 2002, 3002 & 4002) may fluctuate between 112 FTE and 160 FTE based on mission requirements and/or funding constraints. Award of the task

order, and award of all option years under the task order, may be made anywhere within this FTE range. Adjustments to the required FTE level within this range may be made at any time as a unilateral right of the Government and shall not be cause for an equitable adjustment. Such changes will be communicated to the Contractor in writing by the Contracting Officer.

The monthly firm-fixed-price (FFP) will be adjusted as necessary to coincide with the Government's actual required FTE staffing on board using the applicable labor category monthly FFP set forth for categories X002(a) through X002(j) under the Core Labor CLINs within each performance period. While it is the Government's intent to provide the contractor 30 days notice in advance of any changes in the required FTE level, the Government reserves the right to provide less advanced notice if circumstances so demand. Adjustments to the monthly FFP for Core Labor within the range of 112 – 160 FTEs may occur without need for a formal task order modification, consistent with written direction from the Contracting Officer. The Government shall also have the unilateral right to reduce required core labor support below 112 FTE if warranted based on future mission changes and/or funding constraints. Reductions of FTE below 112 may warrant consideration of an equitable price adjustment on this task order via mutual agreement of the parties.

#### **B.6 Optional Labor FTE (CLINs 0003-4003)**

In the event that the Government requires FTE support in excess of 160 FTEs, the Government may exercise up to twenty (20) additional FTE at the applicable labor category monthly FFP set forth under the optional labor CLINs in each performance period. The Government shall have the unilateral right to exercise optional FTEs and may exercise some or all optional FTEs at anytime, for limited periods of time, and from time to time, as necessary to meet mission requirements. Similarly, the Government is not bound to exercise any FTE under these CLINs. The Government reserves the right to determine how to distribute the 20 FTE among the available labor categories [x003(a) through x003(j)] and to assign the performance location(s). Exercise of optional FTE will occur via formal task order modification. The contractor shall be required to staff optional FTE positions within 30 days of modification effective date.

The quantities for Optional Labor FTE are for evaluation purposes only. The Government is not required to exercise any optional FTEs. Payment will only be made for quantities actually ordered and delivered subject to the terms and conditions of the order.

#### **B.7 FFP Deliverables (CLIN 0008x)**

The contractor shall invoice for each **CLIN0008x** item based on the acceptance of deliverables or defined milestones as specified in applicable schedules defined in **Section 3.1.1.12**

#### **1.0 GENERAL**

The contractor shall provide support to Project Manager, Joint Battle Command Platform (PM JBC-P) and Program Executive Office for Command, Control and Communications Tactical (PEO C3T), in all assigned



programs, in the areas of Engineering, Logistics, and Business Management encompassing all phases of the program life cycle.

On or about May 31, 2014 a reorganization is anticipated which will merge PM JBC-P and PM Mission Command (PM MC), also under PEO C3T, into a single command with the anticipated name of PM "Mission Command". If/when this occurs, it is understood that all references to PM JBC-P will change to the name of the new command. All other terms and conditions of this task order will remain unchanged by this name change.

## **1.1. SCOPE**

### ***Engineering***

JBC-P and PEO C3T have a need for engineering support in multiple CONUS (Continental United States) locations. Engineers will be responsible for the full technology development lifecycle, including: requirements analysis, systems design and architecture, integration, testing, upgrades, and maintenance. Other specific areas of responsibility include: research and development; software and hardware engineering; systems engineering; support of exercises, experiments, and demonstrations; technical documentation; security engineering and information assurance; and satellite architectures.

### ***Logistics***

JBC-P and PEO C3T have a need for logistics support at multiple CONUS locations. Logistics support provides onsite technical support, maintenance assessment, and training. There are strategically located personnel who operate periodically in a temporary duty (TDY) capacity in support of other locations. Logistics support encompasses: integrated logistics support, logistics documentation, site management, and supply support. The Contractor will be expected to provide support in assessment, planning and implementing efforts to ensure system supportability, institutional training initiatives, logistics policy/standards procedures, feasibility analysis, reliability and maintainability.

### ***Business Management***

JBC-P and PEO C3T have a need for business management support at Aberdeen Proving Ground (APG), Fort Hood, and Fort Sill. Business Management includes support in the following areas: acquisition support, program analysis, cost estimating, budget formulation & execution, and accounting. The contractor will be needed to conduct program analysis when required. Back office support is needed as part of the business management task; requirements include: operations, office systems/information technology support, administrative support, and facilities management

### ***PEO C3T / JBC-P - Programs***

The PEO C3T programs that will initially be addressed by this task order are listed here. Over the course of this task order programs and products will may be added and removed based on PEO C3T mission priorities and strategies.

- a. Blue Force Tracking 1 (BFT1)
- b. Blue Force Tracking 2 (BFT2)
- c. Tactical Ground Reporting (TIGR)
- d. Mounted Family of Computer Systems (m-FOCS)
- e. Joint Battle Command Platform (JBC-P)
- f. Battle Command Sustainment Support System (BCS3)
- g. Global Command and Control System (GCCS)
- h. Advance Field Artillery Tactical Data Systems (AFATDS)
- i. Joint Automated Deep Operations Coordination Systems (JADOCS)
- j. Command Post of the Future(CPOF)
- k. Tactical Mission Command (TMC)
- l. Fire Support Command and Control (FSC2)
- m. Strategic Mission Command (SMC)

## 2.0 APPLICABLE DOCUMENTS

Applicable documents will be provided by the Joint Battle Command - Platform Contracting Officer's Representative (JBC-P COR) as required. The contractor shall comply with these documents to the extent specified by the JBC-P COR.

Access to Defense and Federal specifications and standards is available in the official DoD repository:  
<http://assist.daps.dla.mil/quicksearch/>

## 3.0 REQUIREMENTS

The contractor shall provide support to PM JBC-P and PEO C3T programs in the areas of Engineering, Logistics, and Business Management support services that encompass all phases of the program life cycle.

The contractor shall participate as a member in various Integrated Product Teams (IPTs) as required, to support the government on matters surrounding their area of responsibilities (AOR) and expertise and to help keep current with changes affecting their AOR.

### 3.1. TASKS

#### 3.1.1. ENGINEERING

The contractor shall provide engineering, analysis and technical support to develop technical approaches, define and design architectures, and provide support to ongoing JBC-P programs and fielded systems. All requested **Scientific & Technical Reports (Deliverable 1)** shall be submitted **IAW CDRL DI-MISC-80711A C001 (see ATTACHMENT D.2)**.

The contractor shall provide engineering services to support the following specific tasks:

##### 3.1.1.1. RESEARCH AND DEVELOPMENT (R&D)

In support of R&D the contractor shall:

- a. Conduct network system engineering analysis;
- b. Define and design architectures;
- c. Evaluate communications flow (Data/Voice/Video/Telephony);
- d. Execute and interpret traffic analysis;
- e. Develop security/Information Assurance (IA) policy; and
- f. Analyze network management information as provided by the PEO C3T community.

#### **3.1.1.2. SYSTEM INTEGRATION**

The Contractor shall:

- a. Perform Integration/interoperability configuration of Command, Control, Communications, Computers, Intelligence, Surveillance, and Reconnaissance (C4ISR) systems into existing vehicles.
- b. Provide interoperability analysis and support including definition, analysis, testing and management of system interfaces, managing and communications protocols, data models and exchange methodologies, network dependencies, and multinational/coalition information exchange mechanisms and agreements.
- c. Incorporate communication components into existing systems and platforms.
- d. Support design Integrated Product Teams (IPTs).
- e. Integrate system with hardware and /communications platforms
- f. Prepare system integration information to aid in New Equipment Training program
- g. Evaluate new technologies and perform systems engineering work to determine integration effort, viability and capability gain
- h. Perform life cycle integration that involves customers in the design process and ensures the system developed is viable throughout its life
- i. Provide technical support related to reliability, maintainability, operational availability and human factors engineering for assigned products

#### **3.1.1.3. ENGINEERING AND TECHNICAL DOCUMENTATION SUPPORT**

The Contractor shall:

- a. Provide development of systems architecture and other system engineering documentation
- b. Provide written evaluations of system concepts, system designs, and system support program proposals with the goal of recommending actions for optimizing system performance to include evaluations of technical and production performance.
- c. Provide configuration design documents, support of field tests to validate Network configurations and support of functional interoperability testing and other exercises at the Central Technical Support Facility (CTSF) at Ft Hood.
- d. Document current and new procedures for programs. Assist in reviewing production and fielding support proposals
- e. Participate in program reviews
- f. Conduct system engineering trade-off analysis
- g. Assist in preparation of technical requirements/specifications
- h. Assist in the review and development of Engineering Change Proposals (ECP)/Engineering change orders and the analysis of technical /cost/production cut-in tradeoff issues and fielding requirements (installation kits)
- i. Provide support for meetings, working groups and briefings to include development and

maintenance of action item tracking system for Technical Reviews, Command Reviews, Quarterly Reviews, Technical Test and Initial Operational Test and Evaluation (IOT&E) recommendations.

- j. Provide technical support for conferences, review task related documents, and develop task related technical papers.
- k. Provide technical and operational support in the development of operational requirements documents.

#### **3.1.1.4. SOFTWARE/HARDWARE ENGINEERING**

The Contractor shall:

- a. Provide necessary engineering support for hardware and software systems
- b. Evaluate software and hardware versions and updates in terms of capability and network impact
- c. Include any design changes and transition of equipment that may be required as a result of changes to system configuration requirements and/or equipment upgrades
- d. Provide software blocking support, to include answering data calls and aligning schedules.
- e. Provide functional analysis and allocation support, including decomposition to Lower- Level functions, allocation of performance and other limiting requirements to all functional levels, definition and refinement of internal and external functional interfaces, and definition/integration of functional architectures
- f. Provide design synthesis support, including transforming functional architectures to physical architectures, definition of alternative systems concepts/configuration items/system elements, recommendation of potential product and process solutions and definition/refinement of internal/external interfaces. Provide systems analysis and control support, including trade off studies, architecture and infrastructure simplification, software/hardware integration and consolidation, effectiveness analysis, risk management, configuration management, interface management, data management and performance measurement.
- g. The Contractor shall provide qualified personnel with the expertise to assess emerging technology standards and advancements to develop design solutions in compliance with Collapse Architecture, Common Operating Environment (COE), and Battlefield Functional Area mission requirements.

#### **3.1.1.5. TEST AND EVALUATION**

The Contractor shall:

- a. Plan for and participate in, testing and events involving program systems
- b. Assist in confidence testing, problem troubleshooting, field testing and lab testing
- c. Support various test events including Aberdeen Proving Ground (APG), CTSF (Ft Hood and other locations as required
- d. Assist PEO C3T in the maintenance of CONUS test facilities including the System Integration and Test Laboratory (SIL) at Central Technical Support Facility (CTSF) in Fort Hood, test labs in at APG, MD, and Fort Leavenworth (TDY), KS, Combined Arms Center facilities.
- e. Provide test support for all Joint Interoperability Test Center (JITC) certification testing
- f. Provide test support for all Network Integration Evaluation (NIE) testing
- g. Support planned Joint, Allied/Coalition test experiments, demonstrations and War fighter exercises
- h. Assist with testing requirements to include reviewing test plans and procedures for systems
- i. Develop test plans to meet requirements for the Materiel Release process
- j. Provide assistance regarding impacts of testing on system fielding schedules,

coordination of available resources required to perform testing and management of data in support of the development of test reports

- k. Assist in the development and implementation of test plans, procedures and documentation to support various stages of testing for all initial and updated increments/releases and components of systems
- l. Act as liaison to the Army test community for all necessary coordination
- m. Provide support with the first article testing, independent verification and validation, simulation and modeling, system safety, quality assurance and training
- n. Assist in the planning and execution of coordinated test programs and the preparation of Test and Evaluation Master Plans (TEMPs)
- o. Provide engineering support for test bed

#### **3.1.1.6. EXERCISES, EXPERIMENTS, AND DEMONSTRATIONS**

The contractor shall provide support to both CONUS AND OCONUS military exercises and experiments. The contractor shall be required to provide: technical coordination, requirements management, and all planning for conference attendance. The contractor shall be required to generate documentation to support these exercises and demonstrations. The contractor shall be required to provide technical direction and deployment support for PM JBC-P scheduled exercises and experiments, as listed below. The contractor shall provide an **After Action Report** within 15 days after the completion of the exercise or experiment. Work in this area provides support to all systems under the ABCS umbrella to include provision of FSC2-related support to Army and Joint exercises, experiments, and demonstrations both at Aberdeen Proving Ground Technical Software Integration Lab (TSIL), MD and at distant locations, to include shipboard sites and overseas locations. The contractor shall provide a standard training and test database to provide logistic validation, for software thread confirmation and hardware test requirement for unit exercises, COE exercise and demonstration requirements.

Examples of recurring exercises and experiments:

- a. Austere Challenge - EUROM Exercise
- b. Blue Flag - Air Force Exercise
- c. Bold Alligator - Navy Exercise
- d. Cobra Gold - PACOM Exercise
- e. CWID - Joint Staff Experiment
- f. Empire Challenge - JFCOM Experiment
- g. FCIE - Joint Staff Experiment
- h. JFEX - Joint Staff Experiment
- i. Key Resolve - USFK/ROK Exercise
- j. Northern Edge - PACOM Exercise
- k. PANAMAX - Navy Experiment
- l. PENORE - Air Force Exercise
- m. Red Flag - Air Force Exercise
- n. RIMPAC - PACOM Exercise
- o. Talisman Sabre - PACOM Exercise
- p. Terminal Fury - PACOM Exercise
- q. Trident Warrior - Joint Staff Experiment
- r. Ulchi Freedom Guardian - USFK/ROK Exercise

- s. Valiant Shield - PACOM Exercise
- t. Virtual Flag - AF AOC and Navy MOC Exercise
- u. Yama Sukura - PACOM Exercise
- v. Bold Quest
- w. Network Integration Event (N.I.E.)

#### **3.1.1.7. SECURITY ENGINEERING AND INFORMATION ASSURANCE (IA) SUPPORT**

The Contractor shall:

- a. Assist in the development and evaluation activities related to information assurance, security engineering, systems and network engineering.
- b. Provide IA architecture support
- c. Provide IA support to certification and accreditation processes IAW DFARS Clause 252.239-7001 Information Assurance Contractor Training and Certification
- d. Provide IA support to security scans and other IA test events.

Any contractor designated as a Systems Administrator (SA) or Information Assurance Security Officer (IASO) within the PEO C3T security hierarchy will maintain appropriate level of certification in accordance with DoD Directive 8570.1M.

#### **3.1.1.8. ARCHITECTURAL/INTEROPERABILITY SUPPORT**

The Contractor shall:

- a. Analyze functional, informational, organizational and infrastructure needs within PM JBC-P and PEO C3T programs to assist in developing new system configurations or modifying existing hardware and software configurations
- b. Maintain a thorough working knowledge of PM JBC-P and PEO C3T hardware and software systems as they relate to large-scale battlefield communications at all echelons

#### **3.1.1.9. NETWORK, COMPUTER RESOURCES, AND SOFTWARE SUPPORT**

- a. The contractor shall be required to provide system maintenance and network administration support. The contractor shall maintain a full running account of all office hardware (including spare parts), software, related local area network/wide area network (LAN/WAN) equipment to include tracking location of equipment for the purpose of periodic inventory by the Government property office. Government automated inventory management applications will be utilized, as required, to issue, track, and manage all assets.
- b. The contractor shall maintain all hardware and software updates and patches, file maintenance, system security and system operation, backups of all system software and user data, and in general provide maintenance and support to the networks. The systems will include any Windows, Linux or Unix operating system. The contractor may also be required to install, integrate and debug prototype hardware/software with off-the-shelf software and hardware products. The contractor may be required to incorporate virtualization technology onto desktop and/or server hardware. The contractor must be able to configure operating systems and applications to work in a

virtualized desktop and/or server environment.

- c. LAN/WAN Sustainment. The contractor shall maintain all of the classified and unclassified infrastructure network and other applicable LANs/WANs in full operational condition.
- d. SIPRNET. The contractor shall maintain and update software patches IAW Army IAVA requirements. Contractor shall be certified to operate secure VTC facilities.

#### **3.1.1.10. SYSTEMS ENGINEERING**

The Contractor shall:

- a. Provide support for fielded systems
- b. Provide support for lab set up
- c. Provide technical support in equipment labs
- d. Develop equipment and network configurations and products
- e. Support technology insertion testing relative to emerging Current/Future Force Networks requirements and capabilities.
- f. Provide a structure for solving design problems and tracking requirements flow through design
- g. Provide systems engineering expertise related to the hardware, software, integration and capabilities of systems
- h. Assist in developing solutions to systems engineering challenges based on technology insertion and new product integration
- i. Provide support related to reliability, maintainability, operational availability and human factors engineering for products
- j. Provide engineering design services to include mechanical, electrical, safety, logistic and manufacturing support, system engineering and testing
- k. Conduct system evaluations and lessons learned analyses of telecommunications/automation end items/systems
- l. Conduct architectural studies/analyses to determine security, integration and interoperability requirements of present and future interrelating telecommunications/automation systems
- m. Provide assessments and recommendations for specific technical, scientific or engineering approaches related to non-developmental items (NDI)
- n. Conduct performance/feasibility analysis of a specific concept or technique to include the application of techniques and the modeling of established design and performance characteristics
- o. Provide system engineering support to include automated techniques for the design or modification of existing equipments and systems
- p. Provide assistance in the preparation and development of requirements definition, preliminary planning and the evaluation of alternative technical approaches and costs.

#### **3.1.1.11. Communications Transport Mechanism Support**

- a. Provide technical and architectural networking support to analyze PM JBC-P data flow traffic to include model development.
- b. Provide technical support to existing satellite networks for BFT-1 and BFT-2



- c. The contractor shall assist in the formulation of the next iteration of the BFT network both enhancements and the next generation network.
- d. Provide global satellite beam coverage analysis and link budgets.
- e. Provide support to PM JBC-P to design a hybrid network consisting of celestial and terrestrial communications links to the Mounted Computing Environment (MCE).

#### **3.1.1.12. FFP Deliverables**

##### **3.1.1.12.1. Channel Sharing & Waveform Agile Ground Station (WAGS) Integration Architecture Requirement**

The Contractor shall assist the Government to facilitate a large-scale channel sharing system test. The Contractor shall be responsible for coordinating with the Government to select the appropriate sub-band frequencies and site for field test. As part of this effort the Contractor shall:

- Support the directing of BFT-1 and BFT-2 transceiver providers to provision transceivers and support gateway operations during the event.
- Provide technical personnel necessary to monitor field testing and monitor network performance local to the transceiver and at the Blue Force Tracker (BFT) Global Network (BGN).
- Support Integrated Project Team (IPT) activities for BFT-2.5 and BFT-3.0, specifically by participating in the bi-weekly meetings and reviewing materials generated for the IPT and provided to the IPT. Via the IPT, the Contractor shall also support Government requests for engineering investigations with prompt turn-around times (1-2 weeks). The Contractor shall support up to three (3) engineering investigations per month and provide all results via the IPT.
- Provide informal monthly status on all activities related to the testing event via the IPT.

The Contractor shall ensure completion of the following events in support of this testing event report:

- Support Channel Sharing Kick-off meeting with the Government seven (7) calendar days after award.
- Complete configurations of BFT-1 and BFT-2 transceivers local to Aberdeen Proving Ground twenty-one (21) calendar days after award.
- Complete configuring of transceivers at field location and begin channel test within forty-two (42) calendar days after award.
- Complete channel field tests and pack/ship transceivers back to Aberdeen Proving Ground within seventy-seven (77) calendar days.



At award, the Government shall provide the following, to support the testing event:

- Thirty (30) each BFT-1 and BFT-2 systems (includes transceivers, cabling, and computers). The Contractor shall have the ability to load software onto the transceiver computers for the purpose of gathering data from the test.
- Field Service Software (FSS) software for data gathering local to the transceivers via CD or secure online download.
- Site location that will host the transceivers for the one month test.
- BFT-1 and BFT-2 technical support of the test. It is expected that the BFT-1 provider may require a technical representative to be at APG during the test.
- Satellite link performance data that is observed at the BGN.

#### **3.1.1.12.1.1. Channel Sharing Requirement (FFP – Deliverable 11) – Test Event Plan – Tasks**

Prepare the required document, in contractor format, in accordance with PWS Section 3.1.1.12.1, Channel Sharing Requirements, and guidance herein.

The Contractor shall deliver the Preliminary Test Plan fourteen (14) calendar days after award. The Contractor shall deliver an update to the Preliminary Test Plan twenty-one (21) calendar days after award. The Government shall review and provide comments via the bi-weekly IPT process. The Contractor shall deliver the Final Test Plan thirty-five (35) calendar days after award. The Government shall review and provide final comments within fifteen (15) calendar days of receipt. The final reproduced version is due back to the Government within fifteen (15) calendar days following the receipt of comments

#### **3.1.1.12.1.2. Channel Sharing Requirement (FFP – Deliverable 12) – Test Event Report – Tasks**

Prepare the required document, in contractor format, in accordance with PWS Section 3.1.1.12.1, Channel Sharing Requirements, and guidance herein.

The Contractor shall deliver the Initial Test Report ninety (90) calendar days after award. The Government shall review and provide comments via the bi-weekly IPT process. The Contractor shall deliver the Final Test Report one hundred-twenty (120) calendar days after award. The Government shall review and provide final comments within thirty (30) calendar days of receipt. The final reproduced version is due back to the Government within thirty (30) calendar days following the receipt of comments.

#### **3.1.1.12.1.3. Waveform Agile Ground Stations (WAGS) Integration Architecture**

In an effort to reduce operation expenses, PM MC is taking this course of action to enable the BFT-1 and BFT-2 systems to be more integrated. Satellite earth station signal processing technology has advanced significantly since the fielding of BFT-1 and BFT-2. With this action fully executed, the resulting architecture

will enable a single set of gateway equipment to be created that will support BFT-1, BFT-2, and future BFT systems.

### 3.1.1.12.1.3.1. WAGS Requirements Definition (FFP – Deliverable 13)

- BFT-1 uses proprietary hardware installed in a contractor-operated hub to support a waveform that dates back to the 1980s. BFT-2 employs a government-owned waveform that is implemented using proprietary technologies. BFT-2.5 is expected to use waveforms that are free of proprietary technologies and may use commercially available networks to augment the Army's dedicated satellite capacity.

The above networks all have unique operating characteristics that must be incorporated into the WAGS system. This task will provide the functional operating requirements adequate for the development of WAGS hardware and software.

#### Milestones

Draft Requirements Specification	60 days ARO
WAGS requirement Specification	90 days ARO

### 3.1.1.12.1.3.2. WAGS Architecture Development (FFP – Deliverable 14)

- Using the requirements, architectures will be developed and described that will allow a common set of hardware to be employed by the BFT program office. The architecture is expected to support the loading of "software modules" onto this expandable hardware platform to enable the operation of various waveforms. To ensure that these waveforms can meet required performance metrics and remain properly isolated from one another, a detailed architecture will be created that would be sufficient for the Army to provide to a third party for development.

#### Milestones

Draft WAGS System Architecture	90 days ARO
WAGS System Architecture	120 days ARO

### 3.1.1.12.1.4. Channel Sharing / WAGS Integration Architecture Requirement – FFP Milestones Schedule

CSC Milestones without Satellite			
		Deliverable due dates and invoicing dates	
<b>Milestone #1</b>		<b>03 20 15</b>	(b)(4)
1a	Release Draft Test Plan		(b)(4)
1b	Select sub-band freq & test site		
<b>Milestone #2</b>		<b>04 05 15</b>	(b)(4)
1c	Complete Xcvr config and Aberdeen test		
1d	Ship Xcvr to test location		
	Submit Test Plan for Comments		

3a	IPT Monthly Reports		(b)(4)
4a	FSS Engineering Support Monthly Report		(b)(4)
5a	Waveform IPT Support Monthly Report		(b)(4)
6a	Technology Investigations Monthly Report		(b)(4)
1f	Begin Channel Test	04 13 15	(b)(4)
1e	Release Final Test Plan	04 07 15	(b)(4)
<b>Milestone #3</b>		05 05 15	(b)(4)
3b	IPT Monthly Reports		(b)(4)
4b	FSS Engineering Support Monthly Report		(b)(4)
5b	Waveform IPT Support Monthly Report		(b)(4)
6b	Technology Investigations Monthly Report		(b)(4)
<b>Milestone #4</b>		06 04 15	(b)(4)
1g	Complete Channel field test		(b)(4)
1h	Submit Initial Test Report		(b)(4)
3c	IPT Monthly Reports		(b)(4)
4c	FSS Engineering Support Monthly Report		(b)(4)
5c	Waveform IPT Support Monthly Report		(b)(4)
6c	Technology Investigations Monthly Report		(b)(4)
<b>Milestone #5</b>		07 04 15	(b)(4)
3d	IPT Monthly Reports		(b)(4)
4d	FSS Engineering Support Monthly Report		(b)(4)
5d	Waveform IPT Support Monthly Report		(b)(4)
6d	Technology Investigations Monthly Report		(b)(4)
<b>Milestone #6</b>		08 03 15	(b)(4)
3e	IPT Monthly Reports		(b)(4)
4e	FSS Engineering Support Monthly Report		(b)(4)
5e	Waveform IPT Support Monthly Report		(b)(4)
6e	Technology Investigations Monthly Report		(b)(4)
<b>Milestone #7</b>	<b>Deliverable 12</b>	NLT 08 14 15	(b)(4)
1i	Submit Final Test report		(b)(4)
3e	IPT Monthly Reports		(b)(4)
4e	FSS Engineering Support Monthly Report		(b)(4)
5e	Waveform IPT Support Monthly Report		(b)(4)
6e	Technology Investigations Monthly Report		(b)(4)
<b>Milestone #8</b>	Submit Preliminary WAGS Requirements	6/5/2015	(b)(4)
<b>Milestone #9</b>	Submit Final Requirements report	7/5/2015	(b)(4)
<b>Milestone #10</b>	Submit Preliminary WAGS Architecture Report	7/5/2015	(b)(4)
<b>Milestone #11</b>	Submit Final WAGS Architecture Report	8/5/2015	(b)(4)
			(b)(4)

### 3.1.1.12.2. Technical Publications Requirement (TPR – Deliverable 15)

#### 3.1.1.12.2.1. TPR Administration

This deliverable is not separately priced (NSP) and will be billed against the core labor CLIN (i.e. CLIN 0002).

All technical publications identified in this Section must be completed in accordance with the schedules outlined in Section 3.1.1.12.3.5, and all associated work must conclude no later than 8/14/2015. The number of days identified in Section 3.1.1.12.3.5 refer to work-days.

#### **3.1.1.12.2.2. TPR Deliverables - Distribution Authorization / Submissions**

To protect technical/operational data or information, distribution is authorized to DOD and DOD contractors only. Other requests shall be referenced to SFAE-CC-MC.

The contractor is required to deliver Technical Publications within the PM MC suspense as defined in Section 3.1.1.12.3.5. Draft manuals shall be submitted to PM MC for review/comment. The contractor is required to incorporate Government comments into final copy of manual.

Submit draft and final manuals via PM MC Web Site located at <http://fbc2.army.mil/fbc2>. Final manuals shall also be submitted via CD-ROM to: PM MC, Bldg. 6007, ATTN: SFAE-CCC-MC, APG MD.

#### **3.1.1.12.2.3. TPR Deliverables - Specific Requirements**

- The Contractor shall provide all validated technical manuals/bulletins and support the final government verification/LOG DEMOs of all technical manuals at Ft Sill and other locations deemed necessary per government approval. The Contractor shall participate in the final government verification of all technical manuals to include documenting all technical manual deficiencies. The contractor shall provide printed materials as deemed necessary for government requirement.
- The Contractor shall assist PM MC, time permitting, with the LOGSA authentication of all technical manuals and bulletins already complete and currently in CECOM Review – that is, TM 11-7010-350-13&P, TB 11-7010-350-13&P, and TM 11-7025-355-13&P from prior task orders.
- The Contractor shall document and deliver all product in PDF format to PM MC RMD via CD..

#### **3.1.1.12.2.4. TPR Government Furnished Equipment**

- AFATDS - AN/GRK-63(V)1, (V)2, A(V)2 and (V)3 System
- PFED - AN/PSG-10(V)3
- CENTAUR - AN/PYG-1(V)1 and (V)2
- FOS - AN/PSG-14A (V)1 and (V)2

#### **3.1.1.12.2.5. TPR Deliverables:**

1. The Contractor shall update AFATDS Operator and Field Maintenance Technical Manual with Repair Parts and Special Tools List TM 11-7010-486-13&P Volume 1 to include the AN/GYK-63 A(V)2 and (V)3 systems, also including PM verified software Operator Notes and load procedures for the 6.8.0.1 baseline.
- Contractor Validation of AFATDS 6.8.0.1 Vol 1, tentative date 10-11 February 2015. (APG, MD) Verification 3-4 March 2015

Final delivery 15 days after receipt of required provisioning data

2. The Contractor shall update AFATDS Operator and Field Maintenance Technical Manual with Repair Parts and Special Tools List TM 11-7010-486-13&P Volume 2, AFATDS 6.8.0.1 baseline for the AN/GYK-63 (V)1, (V)2, and A(V)2 to include the AN/GYK-63 A(V)2 IK and AN/GYK-63 universal IK and supporting components installed in the M1152 and M1097. AFATDS 6.8.0.1 software baseline will use the current TM number (TM 11-7010-486-13&P Volume 2).
  - Contractor Validation/Verification of AFATDS Vol 2, 17-18 February 2015. (TYAD)  
Final delivery forty-five (45) days following verification.
3. The Contractor shall develop AFATDS Operator and Field Maintenance Technical Manual with Repair Parts and Special Tools List TM 11-7010-486-13&P Volume 3, AFATDS 6.8.0.1 baseline for the AN/GYK-63 (V)1, (V)2 and A(V)2, to include the A(V)2 IKS installed in the M1068.
  - Contractor shall conduct a data collection trip 15-18 December 2014. (Ft. Sill OK) (COMPLETED)  
Vol 3 Validation/Verification 22-26 Jun 15 (Ft. Sill, OK)  
Final delivery forty-five (45) days following verification.
4. The Contractor shall update and develop CENTAUR Operator and Field Maintenance Technical Manual with Repair Parts and Special Tools List TM 11-7010-589-13&P for the AN/PYG-1A(V)1, and (V)2, to include software Operator Notes and load procedures for the 12.01.00 baseline.
  - Verification 20-22 Oct 2014 (Ft. Sill, OK) (COMPLETED)  
Final delivery forty-five (45) days following verification (DELIVERED)
5. The Contractor shall update and develop LFED (FOS) Operator and Field Maintenance Technical Manual with Repair Parts and Special Tools List TM 11-7010-588-13&P for the AN/PSG-14A(V)1, and (V)2, to include PM verified software Operator Notes and load procedures for the 11.01.10, 11.01.11 and 12.01.00 baselines.
  - LOG DEMO 5-9 January 2015 (Ft. Sill, OK) (COMPLETED)  
Verification 26-30 January 2015 (Ft. Sill, OK) (COMPLETED)  
Final delivery forty-five (45) days following verification unless forbearance is granted by the Government
6. The Contractor shall update and develop PFED Operator and Field Maintenance Technical Manual with Repair Parts and Special Tools List (TM 11-7010-588-13&P) for the AN/PSG-10A(V)3, to include PM verified software Operator Notes and load procedures for the MC-13, MC-13.1 baselines.
  - Verification 26-30 January 2015 (COMPLETED)  
Final delivery forty-five (45) days following verification.
7. The Contractor shall plan, coordinate, and execute TM validation at APG Warehouse/Ft. Sill/TYAD as denoted below with Government oversight. Contractor shall correct all deficiencies annotated during the validation/verifications/Logistic Demonstrations.
  - 5-9 Jan 2015 LFED Log Demo (Fort Sill, OK) (COMPLETED)

- 26-30 Jan 2015 LFED Verification (Fort Sill, OK) (COMPLETED)
- 26-30 Jan 2015 PFED Validation/Verification (Fort Sill, OK) (COMPLETED)
- 10-11 Feb 2015 AFATDS 6.8.0.1 Vol 1 A(V)2,(V)3 Validation (APG, MD) (COMPLETED)
- 3-4 Mar 2015 AFATDS 6.8.0.1 Vol 1 A(V)2, (V)3 Verification (Ft. Sill) (COMPLETED)
- 17-18 Feb 2015 AFATDS Vol 2, A(V)2 IK installed in M1097/M1152 Validation/Verification (TYAD) (COMPLETED)
- 22-26 Jun 2015 AFATDS Vol 3 (V)1, (V2), A(V)2 in M1068 Verification (Ft. Sill)

### **3.1.1.12.3. Integrated Master Schedule (IMS) Requirement**

#### **3.1.1.12.3.1. IMS Scope**

The contractor shall provide support to Project Manager Mission Command (PM MC) in the development and implementation of an integrated master schedule (IMS). This IMS will be comprised of four (4) distinct Project Offices; Tactical Mission Command (TMC), Strategic Mission Command (SMC), Joint Battle Command Platform (JBC-P), and Fire Support Command and Control (FSC2), and include all assigned programs in the areas of Engineering, Logistics, and Business Management, and encompass all phases of the project management life cycle.

This effort is to perform analysis and development of enhanced functionality for system planning, scheduling, and program management for the PM MC through the resulting IMS. The functionality is to support integration and analysis of existing data, yielding information that assists PM MC in making informed and effective decisions. This effort includes the modification of an existing Microsoft Projects based program, or the creation of a new program, that integrates project planning data from various sources (but primarily from existing Microsoft Projects plans) yielding integrated views and reports that support PM MC in determining optimum use of time, resources, and funding. This effort will also establish the process and procedures for the ongoing support and maintenance necessary to sustain the currency and effectiveness of the resulting IMS system.

#### **3.1.1.12.3.2. IMS User Base / Location of Personnel / GFE**

- PM MC Management Team and Support staff (approximately 6 personnel).
- All organizations and personnel with whom the contractor will interface will be located at the APG.
- Required laptops, software and printers will be provided by the Government.

#### **3.1.1.12.3.3. IMS Project Structure / Timeline**

- **Phase 1 – Assessment**
  - Complete in approximately 50 calendar days following approval of modification
  - Assess current state of PM MC project management capability
  - Develop and deliver a Phase 2 Plan-of-action (**Deliverable 16**) to implement a solution that will support PM MC in systems planning, scheduling, and program management capability through the development of an Integrated Master Schedule.
  - Provide a price quote to fully execute the Plan-of-action
- **Phase 2 – Implementation**

- Complete in approximately 100 calendar days following approval of modification accepting the Phase 1 Plan-of-action deliverable and price quote.
- Complete plan-of-action steps to the full satisfaction of the MC COR.
- Deliver IMS Final Document (**Deliverable 17**)

#### **3.1.1.12.3.4. IMS Objectives / Requirements**

- Analyze and report on current state of PM MC systems planning, scheduling, and program management capability, including that of the in-place system used to generate an ongoing IMS (i.e. 'Roadmap')
- Work with PM MC and/or representative to determine any enhancements to current reporting information
- Develop recommendation for a plan-of-action that when executed will provide PM MC with a System that will be used in managing the Mission Command (MC) Program
- Execute plan-of-action to establish a new or revised system that will deliver ongoing IMS reporting as required
- While this initiative will integrate the project data from the four (4) named project offices (above), it should be capable of accommodating similar project data from other project offices.
- This system shall develop, maintain, and provide integrated master schedules of workflow processes sufficient to guide the workforce.
- Provide for staff training of system functionality and operation.
- Identify and report on risks, conflicts, and opportunities based on an ongoing analysis of integrated project data.

#### **3.1.1.12.3.5. IMS FFP Milestone Payment Schedule**

The Contractor shall propose a milestone payment schedule with its quote. The proposed schedule will be considered by the Government in determining the payment schedule to be used for this fixed price requirement. The defined payment schedule will be posted in this Section of the PWS.

*(7/20/2015 Update based on CSC response to RFQ)* – Government accepted IMS FFP Milestone Payment Schedule:

<b>Milestone</b>	<b>Date</b>	<b>Amount</b>
Payment 1	8/14/2015	(b)(4)
Payment 2	9/4/2015	(b)(4)
Total		(b)(4)

#### **3.1.2. LOGISTICS**

The contractor shall provide logistics services to support the following specific tasks:

##### **3.1.2.1. LOGISTICS AND TECHNICAL SUPPORT**



The Contractor shall:

- a. Provide logistics and technical support to include the assessment of current supportability status of PM JBC-P and PEO C3T programs, and identification of necessary actions/priorities, evaluations, and recommendations, to ensure system supportability throughout the life cycle of system development.
- b. Provide written evaluations and analysis with the goal of recommending actions for optimizing system performance, produce documentation, training and technical manuals required in support of program requirements
- c. The Contractor shall support and assist in development of and/or provision of assessments regarding operational and technical lay downs of the required systems being purchased or employed by foreign governments.
  - Reviewing and commenting on training material produced by the prime software contractor.
  - The Contractor shall assist in the preparation and conduct of Program Management Reviews.
  - Assisting in FMS case fielding efforts by coordinating the hardware ordering, shipping, and performing the system handoff

The contractor shall assist in the preparation of, or prepare/review,/analyze/ verify, logistics products including Material Fielding Plans, initial provisioning, Technical Bulletins, Technical Manuals, and training courseware, to include configuration management documentation resulting from engineering changes to the programs.

In order to support the long term migration of products to institutional training in the United States Army Training and Doctrine Command service school system, the contractor shall provide support services in the area of interaction with service schools to define requirements, site surveys to determine classroom and hardware requirements, integration of platform-specific training into existing Military Occupational Specialty (MOS) programs of instruction, modeling and simulation software to facilitate training in a mission scenario environment, site management support services in planning the building of classrooms at service schools and maintenance of classroom assets. The contractor shall prepare training materials, as tasked, in electronic formats such as, Interactive Multimedia Instruction (IMI), web based training, and Distance Learning utilizing current technology approaches for such developments.

#### **3.1.2.2. MAINTENANCE ASSESSMENT**

The Contractor shall:

- a. Assist in the analytical and evaluative work related to the logistics, supply, and transportation fields for PM JBC-P and PEO C3T programs.
- b. Assist in the preparation and review of the material system reliability, availability, and maintainability (RAM) analyses to recommend cost effective system support and concepts and optimally allocate operational availability requirements for PM JBC-P and PEO C3T programs.

#### **3.1.2.3. INTEGRATED LOGISTICS SUPPORT (ILS)**

PM JBC-P and PEO C3T programs are responsible for integrated and effective system support for the



planning, analyses and technical requirement needed to support assigned programs as well as the development of technical recommendations and solutions to assure that these programs will satisfy mission needs, are logistically supportable and are complaint with customer requirements for all PM JBC-P and PEO C3T program systems. The contractor shall provide ILS services to perform the following:

- a. Analysis, assessment, data management and technical support of the logistics activities associated with the design, fabrication, test, production, Material Release, and fielding supported programs.
- b. Technical evaluations, recommendations and solutions pertaining to supported programs (to include tasks associated with product data, training, configuration control, program management, acquisition, obsolescence, and engineering/logistics support functions)
- c. Support or develop documentation associated with supported programs, to include tasks pertaining to acquisition, program of record, or milestone reviews.

#### **3.1.2.4. LOGISTICS DOCUMENTATION**

The contractor shall develop and analyze logistics documentation requirements and assist the JBC-P COR with the design, development, modification and update of all logistics publications. The anticipated technical data includes:

- a. Supportability Strategy (SS)
- b. Basis of Issue Plan Feeder Data (BOIPFD)
- c. Request for Nomenclature (DD 61)
- d. Material Fielding Plan (MFP)
- e. Logistics Demonstration Plan (LDP)
- f. Logistics Support Plans/Memorandum of Agreement (LSP/MOA)
- g. Level of Repair Analysis (LORA)
- h. Selected Essential Item Stockage for Availability Methodology (SESAME)
- i. System Support Plan (SSP)
- j. Quick Reference Guide (QRG)
- k. Technical Manual (TM - paper and electronic)
- l. Technical/Supply Bulletin
- m. Transportability Planning
- n. Calibration Procedures
- o. Repair Parts and Special Tool List (RPSTL)
- p. Maintenance Allocation Chart (MAC)
- q. Technical Data Packages (drawings/specifications)
- r. Provisioning Documentation
- s. Provisioning Parts Lists (PPL)
- t. Public/Private Depot Maintenance Work Requirements
- u. Modification Work Orders (MWO)
- v. Identification List
- w. Component List
- x. Product Support Data
- y. Hand Receipt
- z. New Equipment Training

#### **3.1.2.5. SUPPLY SUPPORT**

The contractor shall develop and maintain a Supply Support function to coordinate and facilitate the efficient receipt, delivery, tracking, storage, packing and movement of PM JBC-P and PEO C3T program GFE, test and other equipment/supplies in accordance with the Standard Army Supply System. This task includes support for fielding, New Equipment Training teams and Field Service Coordinators. Assistance shall be provided for system's program tracking of PM JBC-P and PEO C3T programs owned equipment and of equipment loaned to them as well as the control and management of CCI materiel/equipment.

The contractor shall:

- a. Coordinate equipment sent to Army Depots and other Government and contractor facilities.
- b. Coordinate with fielding personnel to support the Army National Guard and Reserves.
- c. Support Ft. Huachuca and other test sites for PM JBC-P and PEO C3T programs equipment.
- d. Manage commercial carrier transportation service(s)/accounts (e.g. FEDEX, etc.) and maintain monthly tracking reports that as a minimum, documents the shipping date, waybill number, destination, related program/project, requester name, shipping cost and shipping contents.
- e. In support of fielding and training, the contractor shall provide support of limited fabrication and manufacturing of equipment such as boot walls, cable assemblies, shelves, racks, mounts, brackets, etc., required to meet the Government requirements.
- f. Monitor the Property Account Book and individual hand receipts for PM JBC-P and PEO C3T programs.

#### **3.1.2.6. PROVISIONING PARTS LIST (PPL) REQUIREMENTS**

The contractor shall:

- a. Develop a Provisioning Parts List (PPL)
- b. Revise/update the PPL with any changes caused by Design Change Notices (DCN) or addition of a new model
- c. Prepare Engineering Data for Provisioning (EDFP)
- d. Prepare DCNs
- e. Develop Provisioning Technical Documentation (PTD)
- f. Execute Defense Logistics Service Center (DLSC) prescreening for all Reference Numbers appearing on all applicable Provisioning Technical Documentation Parts Lists and obtain National Stock Numbers (NSN) for all items not previously identified during the screening process

#### **3.1.2.7. SITE MANAGEMENT INITIATIVES**

The Contractor shall:

- a. Provide on-site support as the interface between gaining units, PM JBC-P and PEO C3T programs to include coordination with gaining units, resolution of customer concerns and issues, development of installation and new equipment training schedules, coordination of assets and resources.
- b. Provide resources to insure adherence to fielding schedules and coordination with PM JBC-P and PEO C3T programs in response to software releases and the integration of engineering change orders into previously fielded systems.
- c. Participate with in-flight testing of equipment and as required in ground and airborne operation of the system for the purposes of system development, test and evaluation, and/or maintenance

troubleshooting and diagnosis. This can include test/event planning, system preparation and data loading, cipher key loading, equipment operation, data recording, test data reduction and analysis, operation of test or diagnostic equipment/instrumentation, equipment or component repair or replacement, ground observation, flying in aircraft, and/or post-event reporting.

#### **3.1.2.8. INSTITUTIONAL TRAINING INITIATIVES**

The Contractor shall:

- a. Support the long term migration of PM JBC- P and PEO C3T programs and the institutional training in the United States Army Training and Doctrine Command (TRADOC) service school system.
- b. Provide support services in the area of interaction with service schools to define requirements, site surveys to determine classroom and hardware requirements, integration of JBC-P and PEO C3T program specific training into existing Military Occupational Specialty (MOS) programs of instruction, modeling and simulation software to facilitate training in a mission scenario environment, site management support services in the building of classrooms at service schools, and maintenance of classroom assets. Contractor training developers shall attend Training Development Capability (TDC) training and get registered for access to the TDC System to create/build/update new or existing Training Support Package (TSP) materials. The TSP may include the following items:
  - Lesson Plans,
  - Program of Instruction (POI),
  - student handouts/training aids, and
  - Interactive Multimedia Instructions (IMI) products.

#### **3.1.3. BUSINESS MANAGEMENT**

The contractor shall provide the necessary individuals with the appropriate skill level to support the requirements for each program within PM JBC-P and PEO C3T products and services. The Contractor shall provide managers who possess a balanced skill set that includes relevant experience, operational conversancy, business/programmatic skills, systems knowledge, integrated logistics support, and the ability to achieve mission objectives quickly and efficiently. The Contractor management team shall oversee ongoing support for multiple units and key operational and training functions, often simultaneously. Support in this area shall include all efforts required to assist the PEO C3T and PM JBC-P in the monitoring and administration of the PM JBC-P Products and services.

All contractor staff who will have access to acquisition information must sign a non-disclosure agreement (NDA); see '**ATTACHMENT B**' for NDA form. Completed forms will be provided to the JBC-P COR prior to commencing performance on this task order. Additionally, contractors are advised that performance of some tasks under this PWS may create an organizational conflict of interest that could restrict the contractor from being able to compete on future acquisitions. See '**ATTACHMENT C**' to this PWS.

The contractor shall provide business services to support the following specific tasks:

##### **3.1.3.1. PROGRAM ANALYSIS**

The Contractor shall:

- a. Provide recommendations to the program manager for developing and/or maintaining the

acquisition management documentation required by Department of Defense Instruction (DODI) 5000.2, DODI 5000.2M, and Army Regulation (AR) 70-1.

- b. Prepare or review all documentation for continuity, compliance, and accuracy; and make recommendations for corrections and improvements.
- c. Provide support to include program analysis support and providing assistance for budget, cost analysis, plans and programs, and preparing coordinated inputs for Milestone Decision Reviews (MDRs).
- d. Provide program management support for acquisition cycle planning and execution. The program management support shall not include any acquisition planning or decision function that would be considered to be an inherently Governmental function.
- e. Provide acquisition support by coordinating acquisition documents and requirements (and ensuring they are covered by a non-disclosure). Coordinate with budget, engineering, procurement, Program Management and contractor personnel to gather information, discuss plans/progress and resolve problems.
- f. Provide recommendations based upon a comprehensive knowledge of the principles, policies, pertinent laws, regulatory requirements and procedures applicable to each program; and the knowledge and understanding of the operations of command elements to coordinate control and serve as staff advisor on these programs.
- g. Track trends such as funding decrements, system deployment, new areas of program emphasis, and changes in user's priorities and provide advice in these areas.
- h. Analyze, formulate and recommend program requirements in support of programs at PEO locations.
- i. Review and analyze program progress and fund utilization reports to identify areas wherein the programs are not progressing or proceeding as planned, (e.g. areas of slippages and overruns).
- j. Assist in the formulation of short and long range planning of resource requirements to include, but not limited to, manpower and funding.
- k. Participate in program scheduling and planning that involves formulating both broad and specific guidelines for planning program elements and sub-elements, prepare recommendations for program objectives, operating schedules, resource requirements, and overall program plans, establish format and reporting requirements.
- l. Research and evaluate management techniques used in the realignment of any formal structure, including the development of unique, flexible tools to provide management with the optimal utilization of resource

### **3.1.3.2. BUDGET FORMULATION AND EXECUTION**

The Contractor shall:

- a. Support the budget formulation requirements within the Planning, Programming, Budgeting, and Execution System (PPBES) through the preparation and integration of numerous comprehensive reports and documents such as P-Forms, R-Forms, etc.
- b. Provide fiscal/execution year (and prior year for multiple year appropriation) support services, consisting of the preparation and integration of various comprehensive reports and documents, such as Obligation Plans and Continuing Resolution Authority (CRA) Plans.
- c. Provide support in the preparation of budget briefing packages as well as the preparation and maintenance of recurring contractual funding profiles of execution data.
- d. Collect and analyze financial data to assist the government in establishing reimbursable accounts.

The contractor shall analyze and prepare accounts for FY initial start-up, carryover requirements, and closeout.

- e. Collect and analyze financial data and prepare for review budget execution reports.
- f. Identify and track milestone events, prepare milestone plans, and support the preparation of required documentation, as required.
- g. Support the preparation and/or review of miscellaneous report formats provided to senior level management, which contain execution and budget year data.

#### **3.1.3.3. COST ESTIMATING**

The Contractor shall:

- a. Perform cost estimating activities for various program life cycle phases in accordance with all applicable regulations, directives and policies. These efforts will include cost documents such as Program Office Estimates (POEs), Life Cycle Cost Estimates (LCCEs) and Independent Government Cost Estimates (IGCEs), to assist decision makers during the materiel acquisition process.
- b. Prepare and/or update various cost studies, as well as inputs to other documents, in support of the materiel acquisition process.
- c. Prepare independent cost studies and inputs to documents such as Analysis of Alternatives (AOA), Cost Analysis Requirements Description (CARD), Defense Acquisition Executive Summary (DAES), Selected Acquisition Reports (SARs), Integrated Program Summaries (IPS), P-Forms, R-Forms, Smart Charts, Acquisition
- d. Assist in preparing Acquisition Strategy Report (ASR) and Acquisition Plans (AP) in support of the materiel acquisition process. Develop, update and/or modify various cost models and tools; cost data bases; cost estimating relationships to support program requirements.
- e. Support the Government in Cost/Schedule Control System Criteria (C/SCSC) and/or Cost/Schedule Status Report (C/SSR) reviews with the analysis of contractor cost and schedule performance data. These analyses will include assessments of contract, cost, and schedule status.
- f. Develop a forecast of cost at completion in support of program status requirements.

#### **3.1.3.4. OPERATIONS SUPPORT**

The Contractor shall:

- a. Participate in meetings and conferences, program status, design and production reviews in support of the JBC-P and PEO C3T programs/projects in the continental United States (CONUS) or outside the continental United States (OCONUS).
- b. Provide support and assistance to the Program Office, on various program subject areas.
- c. Provide program assistance in schedule analysis, deliverable tracking, cost analysis and suspense tracking.
- d. Provide acquisition management assistance in conjunction with a Government task leader for the preparation and review of the following documents: Acquisition Program, Planning and Execution, Alpha Contracting support, Contract Modification and Incentive Fee Assessment.
- e. Provide program documentation assistance in conjunction with a Government task leader for the preparation and review of Army Systems Acquisition Review (ASARC) documentation and briefings. Coordinate with the Acquisition Center to ensure documentation is complete, accurate and complies with all applicable law, policy and regulation.
- f. Provide strategic planning assistance in developing Market Surveys, Budget forecasts, technology

insertion.

- g. Assist in preparing requirement documents, specifications, statements of work (SOWs), bills of material, drawings and other acquisition documentation to enhance and maintain the current PM JBC-P and PEO C3T program facilities and furnishings, to acquire new PM JBC-P and PEO C3T program facilities and furnishings, and to support PM JBC-P and PEO C3T program communications and information systems and networks.

#### **3.1.3.5. FINANCE AND ACCOUNTING SUPPORT**

The contractor shall support the Government in finance and accounting functions with the following anticipated services. Note that the contractor is providing support, not representing the Government in these functions:

- a. Accepting, processing, and controlling funds received from customers.
- b. Researching, reconciling, and transferring open reimbursable funds.
- c. Attending financial meetings, briefing statuses of funds, preparing account reconciliation, preparing special financial reports.
- d. Preparing weekly reports.
- e. Maintaining budget forecasts for accounts.
- f. Maintaining travel funds.
- g. Querying information from SOMARDS & GFEBS, maintaining and updating excel files.
- h. Querying SOMARDS & GFEBS database for funds, commitments, obligations, disbursement status, and contract reconciliation.
- i. Inputting PWDs into LMP.
- j. Inputting commitments and obligations into SOMARDS & GFEBS.
- k. Researching and reconciling discrepancies on Inter-fund bills, Total Package Funds, over-disbursements, NULOS, duplicate payments, and perform Transfer charges.
- l. Maintaining travel log, verifying and assigning travel order numbers, and Job Order
- m. Announcement Numbers (JOANs).
- n. Preparing Military Interdepartmental Purchase Requests (MIPRs), FedEx bills/1034 and inputting into SOMARDS & GFEBS.
- o. Utilization of the Financial Management System to manage obligation plans.

#### **3.1.3.6. SYSTEMS PROGRAMMING SUPPORT**

The contractor shall provide support to PM JBC-P and PEO C3T program personnel in the following areas:

- a. Assistance in ADP Inventory Management and Control
- b. Development of www home page both public and secure
- c. Evaluation of Internet tools and software applications
- d. Provide site access through the Internet for field/off-site personnel
- e. Creative Science support as required
- f. Microsoft Outlook training and other mail databases
- g. Perform on-site application training to all PM JBC-P and select PEO C3T personnel
- h. Database Programming: The contractor shall provide database application programming and development support
- i. Property Book Management support

### 3.1.3.7. PROGRAM/ADMINISTRATIVE SUPPORT

The contractor shall provide Program and Administrative support for all PM JBC-P and PEO C3T programs to include:

- a. Prepare travel requests and travel orders utilizing the Defense Travel System (DTS).
- b. Track all travel order related activities and support regular change requirements to travel activities.
- c. Review and verify Travel Authorization Requests (TARs), Travel Expense Reports (TERs), Joint Travel Regulation (JTR) changes, etc., maintain suspense file for travel documents (TARs, TERs). Follow up on all travel to ensure employees submit expense reports in a timely manner.
- d. Establish suspense tracking for deliverables (trip reports, monthly reports, etc.)
- e. Prepare, coordinate, and distribute internal and external correspondence
- f. Coordinate timekeeping for Automated Time Attendance & Production System (ATAAPS) and establish the internal weekly personnel roster.

The contractor shall be proficient in the use and applications of Microsoft Word, Excel, Access, Power Point, Project, Outlook, DTS and ATAAPS.

### 3.1.3.8. FACILITATES MANAGEMENT SUPPORT

The contractor shall provide space planning and related design services. Services shall include:

- a. Facility Survey and Documentation
- b. Programming
- c. Space Planning and Design Intent (block or vertical stacking plans)

## 4.0 DELIVERABLES/SCHEDULE

Deliverable	PWS Ref	Title	Dist.	Initial	Subsequent
1	3.1.1	Scientific & Technical Reports – (see ATTACHMENT D.2 – CDRL C004)	JBC-P COR or designee	As requested	
2	4.4	Program Management Plan	JBC-P COR	NLT 30 days after contract award	Updated as required
3	4.5	Weekly Vacancy Report	JBC-P COR GSA COR	Delivery of first report as determined by JBC-P COR	Weekly, by COB on Monday of the following week
4	4.6	Monthly Status Report – including any trip reports for the period	JBC-P COR GSA COR	NLT 45 days after contract award	NLT 15 <sup>th</sup> day following the end of each billing period



Deliverable	PWS Ref	Title	Dist.	Initial	Subsequent
5	5.1	Transition-in Plan	JBC-P COR	NLT 5 work days after contract award	Update if necessary to incorporate Government suggestions
6	5.2	Transition-out Plan	JBC-P COR	NLT 90 days prior to the end of the task order	Updated as required, but NLT 3 days after incumbent is notified of non-award
7	6.9	GFE/GFI Quarterly Report	JBC-P COR	NLT 5 days after end of each quarter	
8	7.0.a	OPSEC Plan – (see ATTACHMENT D.1 – CDRLA004)	JBC-P COR	NLT 90 days after contract award	
9	8.0	Contractor Manpower reporting	JBC-P COR	NLT 30 days after contract award	
10	ATTACHMENT B	Non-Disclosure Agreement	JBC-P COR	Signed statements are due, from each applicable employee assigned, <i>prior to</i> performing ANY work on this task.	
11	3.1.1.12.1.1	Channel Sharing Requirement (FFP – Deliverable 11) – Test Event Plan - Tasks	JBC-P COR	In accordance with schedule defined in <b>Section 3.1.1.12.1.1 Channel Sharing Requirement (FFP – Deliverable 11) – Test Event Plan – Tasks</b>	
12	3.1.1.12.1.2	Channel Sharing Requirement (FFP – Deliverable 12) – Test Event Report - Tasks	JBC-P COR	In accordance with schedule defined in <b>Section 3.1.1.12.1.2 Channel Sharing Requirement (FFP – Deliverable 12) – Test Event Report – Tasks</b>	
13	3.1.1.12.1.3.1	WAGS Requirements Definition (FFP – Deliverable 13)	JBC-P COR	In accordance with schedule defined in <b>Section 3.1.1.12.1.3.1 WAGS Requirements Definition (FFP – Deliverable 13)</b>	
14	3.1.1.12.1.3.2	WAGS Requirements Definition (FFP – Deliverable 14)	JBC-P COR	In accordance with schedule defined in <b>Section 3.1.1.12.1.3.2 WAGS Requirements Definition (FFP – Deliverable 14)</b>	
15	3.1.1.12.2	Technical Publications Requirement (TPR)	JBC-P COR	In accordance with the schedule defined in <b>Section 3.1.1.12.2.1</b>	
16	3.1.1.12.3	Integrated Master Schedule Requirement – Phase 2 Plan-of-action	JBC-P COR	In accordance with the schedule defined in <b>Section 3.1.1.12.3.3</b>	



Deliverable	PWS Ref	Title	Dist.	Initial	Subsequent
17	3.1.1.12.3	Integrated Master Schedule Requirement – IMS Final Document	JBC-P COR	In accordance with the schedule defined in <b>Section 3.1.1.12.3.3</b>	

#### 4.1. INSPECTION AND ACCEPTANCE

Inspection and acceptance shall be at destination. Deliverables shall be sent via email to the follow Mission Command (MC) POCs:

Lisa Robinson - [lisa.robinson.civ@mail.mil](mailto:lisa.robinson.civ@mail.mil)  
Sandra Lindecamp - [sandra.l.lindecamp.civ@mail.mil](mailto:sandra.l.lindecamp.civ@mail.mil)

#### 4.2. CONTRACT MANAGEMENT

##### 4.2.1. QUALITY ASSURANCE SURVEILLANCE PLAN (QASP)

The Government intends to utilize a Quality Assurance Surveillance Plan (QASP) to monitor the quality of the Contractor's performance. The oversight provided for in the order and in the QASP will help to ensure that service levels reach and maintain the required levels throughout the contract term. Further, the QASP provides the COR with a proactive way to avoid unacceptable or deficient performance, and provides verifiable input for the required Past Performance Information Assessments. The QASP will be finalized immediately following award and a copy provided to the Contractor after award. The QASP is a living document and may be updated by the Government as necessary. The Government will also review the Monthly Progress and Quality Reports and will attend regular work performance review meetings with the Contractor to survey quality of products and services.

The JBC-P COR is responsible for the following:

- Reviewing and certifying Contractor invoices for accuracy and validity.
- Monitoring performance, reviewing and approving task performance.
- Inspection and acceptance of deliverables.

The GSA Invoice Support Staff, or the GSA COR, will review the travel and ODC expenditures reflected in the Contractor invoices.

The GSA Invoice Support Staff or GSA COR will ensure that the Ceiling Value of the task order is not exceeded in the areas of travel and ODCs.

The JBC-P COR will provide surveillance for each PWS task, reviewing deliverables for conformance to requirements. Services, deliverables, and reports that conform to Task Order requirements will be accepted. The GSA COR will periodically consult with the JBC-P COR concerning the acceptability of services. The JBC-P COR will notify the Contractor in writing, or verbally when warranted, of the need for corrective action when

work does not comply with the Task Order requirements. If corrective action does not result in conformance to requirements, the GSA COR or GSA CO will be apprised of items that remain at variance with requirements. The Government will document overall satisfaction with Contractor performance through completion of a Contractor Performance Assessment Report (CPAR) routinely on an annual basis prior to exercising an option which will be uploaded into the Contractor Performance Assessment Reporting System at [www.cpars.gov](http://www.cpars.gov).

In accordance with the Quality Assurance Surveillance Plan, the Government will document overall satisfaction with Contractor performance through review and evaluation of the Contractor's success in meeting the standards and measures outlined in the performance metrics table below.

#### 4.2.2. PERFORMANCE REQUIREMENTS SUMMARY

The Government will monitor Contractor's performance in accordance with the Quality Assurance Surveillance Plan (QASP) described above and use Performance Metrics below to evaluate whether the Contractor's performance is satisfactorily meeting the standards specified in the Performance Requirements Summary (PRS) outlined below. While the table states that incentives may consist of positive past performance evaluations, it should be understood that failure to meet the performance metrics below will result in negative past performance evaluations.

Past performance evaluations will be submitted to the Contractor Performance Assessment Reporting System (CPARS) for all government agencies to review. Past performance evaluations will contain narratives explaining reasons for positive and negative evaluations.

ENGINEERING/LOGISTICS/BUSINESS MANAGEMENT			
These metrics evaluate how well the Contractor's efforts meet needs of the Government.			
PERFORMANCE ELEMENT	PERFORMANCE OUTCOME	ACCEPTABLE QUALITY LEVEL	SURVEILLANCE METHOD
COMMUNICATIONS (Oral and Written)	<ul style="list-style-type: none"><li>- Quality: Provided information that was accurate in technical content, transparent, clear, and relevant.</li><li>- Timely: Presented information in a timely manner which kept the Government apprised of the status of service delivery issues, ongoing operations and maintenance actions, special projects, and assigned taskings.</li><li>- Pro-active: Engaged in proactive communications regarding project status, scheduling, cost control, pending staffing changes, and actions taken to resolve problems.</li></ul>	Communications enable Task Order requirements to be met on time.	Observation

DELIVERABLES MANAGEMENT	<ul style="list-style-type: none"> <li>- Quality: Deliverables, reports, and written documentation are accurate in technical content, compliant with applicable government regulations/policies, and submissions conform to Government approved formats.</li> <li>- Timeliness: Submitted in accordance with due dates established in the PWS or as shown on the Program Management Plan.</li> </ul>	<p>Deliverables Management enables Task Order requirements to be met on time.</p> <p>Deliverables are submitted timely and without the need for significant rework.</p>	<p>Inspection</p> <p>Monitoring will increase if significant problems are encountered which:</p> <ul style="list-style-type: none"> <li>- delay schedule or</li> <li>- result in significant effort to correct</li> </ul>
PERSONNEL MANAGEMENT	<p><u>Staffing/Resource Utilization:</u></p> <ul style="list-style-type: none"> <li>- Quality: Effectively mapped personnel with appropriate qualifications to assigned tasks as required by the task order.</li> <li>- Timeliness: <ul style="list-style-type: none"> <li>o Effectively scheduled and managed resources to meet needs and respond to changing priorities.</li> <li>o Pro-actively notified the government at least 14 days in advance of staffing changes (incoming and outgoing)</li> </ul> </li> <li>- Minimized Staff Turnover and Filled vacancies with skilled personnel in a timely manner</li> </ul>	<p>Personnel Management enables Task Order requirements to be met as specified and on time.</p> <p>Contractor maintained a cleared, technically competent workforce.</p>	<p>Observation</p> <p>Review of Program Communications (e.g. Monthly Status Reports)</p>
EFFECTIVE CONTRACTOR TO GOVERNMENT PARTNERSHIP	<ul style="list-style-type: none"> <li>- Demonstrated initiative and foresight to identify and meld best-of-breed approaches and industry best practices to address command challenges.</li> <li>- Champion process improvement efforts that result in efficiencies in operations, savings or improved end user satisfaction.</li> </ul>	<p>Positive work relationship with Government POC's.</p>	<p>Observation</p>
LOGISTICS SERVICES	<ul style="list-style-type: none"> <li>- <u>Configuration Management:</u> effectively maintained configuration baselines and requisite documentation; kept CM artifacts up-to-date and accurate.</li> <li>- <u>Logistics Management:</u> effectively and efficiently managed equipment, spare parts, consumables, licenses, warranties and other items needed for continuous operation &amp; maintenance of the networks.</li> </ul>	<p>Logistics Services enables Task Order requirements to be met on time.</p>	<p>Random Inspection</p> <p>Observation</p>

	<ul style="list-style-type: none"><li>- <u>Property Management</u>: effectively managed and accounted for Government Property under their control.</li><li>- <u>Technology Refreshment/Insertion</u>: effectiveness and cost consciousness in identifying replacement and refreshment of technologies in a timely fashion from an advanced planning &amp; funding standpoint.</li></ul>		
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#### 4.3. PROGRAM MANAGEMENT

The Contractor shall provide program management support under this Task Order. This includes the management and oversight of all activities performed by contractor personnel, including subcontractors/teaming partners, to satisfy the requirements identified in this Performance Work Statement (PWS). The Contractor shall identify a Program Manager (PM) that will be located at the APG site. They will provide management, direction, administration, quality assurance, and leadership of the execution of this task order.

Certification that services and materials provided by the contractor are acceptable will be made by the JBC-P COR.

Any administrative correspondence relating to the Task Order will be directed to the JBC-P COR

#### 4.4. PROGRAM MANAGEMENT PLAN (PMP – Deliverable 2)

The Contractor shall document and maintain an up-to-date Program Management Plan (PMP). The PMP shall describe the proposed management approach. It shall include the following as applicable:

- Milestones, tasks, and subtasks as established over the course of this task order
- Task support IAW customer established task requirements and priorities
- Contractor's Quality Control Plan (QCP)
- Contractor's Risk Management Plan (RMP)
- Process Management and Control, including appropriate program metrics and response to customer needs
- Personnel Management plans such as coverage and organizational structure
- Technical Effectiveness plans

The Contractor shall ensure the PMP is accessible electronically and shall be prepared to brief PMP content to the Government as needed.

#### 4.5. WEEKLY VACANCY REPORT (Deliverable 3)

The Contractor shall provide a weekly report on the vacancies across all locations. The exact content of this report will be determined after contract award by the JBC-P COR after collaboration with the Contractor.

#### **4.6. MONTHLY STATUS REPORT (MSR – Deliverable 4)**

The Contractor shall develop and provide a MSR using common office productivity suite applications, by the 15th of each month. This report will be provided to the JBC-P COR and the GSA COR via email, and will be attached to the monthly invoice when submitted in GSA's IT-Solutions Shop (ITSS) for payment. Information included in the MSR shall be segregated in accordance with a Government approved format. The MSR shall include the following information. The content may change over the course of the task order based on the needs of the Government:

- a. Activities during reporting period, by task (Include: On-going activities, new activities, activities completed; progress to date on all above mentioned activities). Start each section with a brief description of the task.
- b. Problems and corrective actions taken. Also include issues or concerns and proposed resolutions to address them.
- c. Personnel gains, losses and status (security clearance, etc.).
- d. Summary of trips taken, conferences attended, etc. Attach trip reports to the MSR for reporting period.
- e. Accumulated invoiced cost for each CLIN up to the previous month.
- f. Projected cost of each ODC and Travel CLIN for the current month and forecasts through the end of the current performance period.
- g. Comparison data / monthly performance reports.
- h. Staff plan, including a summary report on vacancies.
- i. Track and report on the basis of the type of funds being used

#### **4.7. CONTRACT ACTIVITY AND STATUS MEETINGS**

The Contractor Program Manager shall convene a monthly Contract Activity and Status Meeting with the JBC-P COR, and other government stakeholders. The scheduling for the Contract Activity and Status Meeting will be subsequent to the issuance of the MSR on or about the 15<sup>th</sup> of the month and at a date and time mutually agreeable to the Contractor and the JBC-P COR. Meeting can be conducted virtually. The purpose of this meeting is to ensure all stakeholders are informed of the monthly activity and status, provide opportunities to identify other activities and establish priorities, and coordinate resolution of identified problems or opportunities. The 'Monthly Status Report' will be the basis for the discussion. The Contractor shall provide minutes of these meetings via email, including attendance, issues discussed, decisions made, and action items assigned, to the JBC-P COR and GSA COR within five calendar days following the meeting.

#### **4.8. CONTRACTOR KEY PERSONNEL**

The Contractor Program Manager and all Field-Coordinators, as identified in **ATTACHMENT A.3**, shall be designated as Key Personnel. Replacement of Key Personnel shall have qualifications equal to or greater than the individuals quoted. Notification of proposed replacements shall be made by the contractor no later than 15 days prior to departure of the incumbent. The Government reserves the review qualifications of proposed replacements or substitutions of Key Personnel.

#### **5.0 TRANSITION**

### **5.1. TRANSITION-IN PLAN (Deliverable 5)**

There will be a transition period of between fifteen (15) and thirty (30) calendar days from date of contract award for the contractor to ramp up to meet all contractual requirements including a full complement of staff. Upon task order award, the contractor shall execute the transition plan submitted with their successful technical proposal, incorporating any revisions suggested by the Government to best ensure a seamless transition-in.

### **5.2. TRANSITION-OUT PLAN (Deliverable 6)**

At the completion of this contract, the contractor shall support transition of all development products, artifacts, software and tools, which were funded under this contract, to the Government. A written plan shall be submitted by the contractor NLT ninety (90) days prior to the end of the task order, in accordance with delivery instructions provided by the Government. The transition-out plan shall be based on a maximum sixty (60) day period prior to the end of the task order. The Transition-Out Plan shall facilitate the accomplishment of a seamless transition from the incumbent to the incoming contractor/government personnel at the expiration of this Task Order. The Contractor shall identify transition activities, schedules and milestones for turnover of work centers/functions and identify how it will coordinate with the incoming and or Government personnel to transfer knowledge regarding the following, as applicable:

- a. Project management processes.
- b. Points of contact.
- c. Location of technical and project management documentation.
- d. Status of ongoing technical initiatives.
- e. Transition of personnel.
- f. Establish and maintain effective communication with the incoming contractor/Government personnel for the period of the transition.
- g. Inventory, inspection and transfer of IT software and hardware, licenses, and warranties.
- h. Inventory, inspection and transfer of all contractor maintained classified data, equipment and devices, ensuring positive control, accountability, and chain of custody is maintained for all COMSEC sensitive items.
- i. Technical artifacts and configuration baselines.
- j. Elevated system privileges, IAW technical direction issued by the JBC-P COR.
- k. Operations, maintenance, helpdesk, engineering and logistics functions

## **6.0 ADMINISTRATIVE CONSIDERATIONS**

### **6.1. GOVERNMENT POINTS OF CONTACT**

#### **6.1.1. GSA POINTS OF CONTACT**

**Nancy Ballay – Signatory Contracting Officer**  
GSA FAS, Mid-Atlantic Region  
The Strawbridge Bldg., 20 N. 8<sup>th</sup> Street, 10<sup>th</sup> Floor

Philadelphia PA 19107  
Office: 215-446-5826  
Email : [nancy.ballay@gsa.gov](mailto:nancy.ballay@gsa.gov)

**Christine Chaapel – Administrative Contracting Officer – Back-up Contract Specialist**

GSA FAS, Mid-Atlantic Region  
The Strawbridge Bldg., 20 N. 8th Street, 10th Floor  
Philadelphia PA 19107  
Office: 215-446-5857  
Email : [christine.chaapel@gsa.gov](mailto:christine.chaapel@gsa.gov)

**Thomas McCarthy – Contract Specialist**

GSA FAS, Mid-Atlantic Region  
The Strawbridge Bldg., 20 N. 8<sup>th</sup> Street, 10<sup>th</sup> Floor  
Philadelphia PA 19107  
Office: 215-446-5808  
Email : [thomas.mccarthy@gsa.gov](mailto:thomas.mccarthy@gsa.gov)

**Allen Cardwell – GSA PM / COR**

GSA FAS, Mid-Atlantic Region  
The Strawbridge Bldg., 20 N. 8<sup>th</sup> Street, 10<sup>th</sup> Floor  
Philadelphia PA 19107  
Office: 215-446-5831  
Email : [allen.cardwell@gsa.gov](mailto:allen.cardwell@gsa.gov)

**6.1.2. CLIENT POINT(S) OF CONTACT**

**Lisa Robinson – MC COR**

Logistics Management Specialist  
PM MC  
6007 Combat Drive,  
APG, MD 21005  
Office: [443 395-1643](tel:443-395-1643)  
Email: [Lisa.Robinson.civ@mail.mil](mailto:Lisa.Robinson.civ@mail.mil)

**Sandy Lindecamp – Alternate MC COR**

Chief, Acquisition Branch  
PEO C3T, PM MC

6007 Combat Drive,  
APG, MD 21005  
Office: [443-395-1641](tel:443-395-1641)  
Email : [sandra.l.lindcamp.civ@mail.mil](mailto:sandra.l.lindcamp.civ@mail.mil)

## **6.2. ORDER TYPE**

This is a Hybrid (FFP / T&M) task order which includes reimbursable line items for travel and ODCs. Type of funds to be used shall be Procurement Funds and RDT&E. The contractor will be required to track and report on the basis of the type of funds being used. It is anticipated that this task order will be incrementally funded in accordance with DFARs clause 252.232-7007, "Limitation of Government's Obligation," included herein.

## **6.3. PERIOD OF PERFORMANCE**

The period of performance shall be twelve (12) months from date of award for the base period with four (4) twelve (12) month option periods anticipated as follows:

- Base Year: 15 August 2014 through 14 August 2015
- Option Year 1: 15 August 2015 through 14 August 2016
- Option Year 2: 15 August 2016 through 14 August 2017
- Option Year 3: 15 August 2017 through 14 August 2018
- Option Year 4: 15 August 2018 through 14 August 2019

In accordance with FAR Clause 52.217-9, "Option to Extend the Term of the Contract," the following applies:

- a. The Government may extend the term of this contract by written notice to the Contractor within 30 days provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 45 days before the contract expires. The preliminary notice does not commit the Government to an extension.
- b. If the Government exercises this option, the extended contract shall be considered to include this option clause.
- c. The total duration of this contract, including the exercise of any options under this clause, shall not exceed 60 months.

## **6.4. PLACE OF PERFORMANCE**

Performance will take place at the contractor site (contract administration only), various Government sites, and Foreign Military Sites (TDY only) as required. Actual sites may vary during the course of this task order as necessary to meet mission needs. All OCONUS performance will be on a Temporary Duty (TDY) basis. Anticipated duty station sites are indicated below:



- a. Aberdeen Proving Ground, MD
- b. Fort Bliss, TX
- c. Fort Bragg, NC
- d. Fort Drum, NY
- e. Fort Gordon, GA
- f. Fort Hood, TX
- g. Fort Knox, KY
- h. Fort Lee, VA
- i. Fort Lewis, WA
- j. Fort Sill, OK
- k. Redstone Arsenal, Huntsville, AL

## **6.5. WORK HOURS**

See Section B.2.a

Personnel required to travel on what is normally a non-duty day for the supported region may be compensated for no more than 8 hours of travel time for that travel day. The Travel Policy and its regional addenda may specify the amount of allowable Extended Work Week (EWW) travel hours for the location visited. The JBC-P COR may modify the work schedule to ensure the Government's ability to continue to execute its mission.

## **6.6. TRAVEL**

The Contractor shall visit government sites as required by the government and directed by the JBC-P COR to accomplish tasks associated with performing services under this task order. This is anticipated to include travel to support activities such as but not limited to: system integration, fielding equipment, troubleshooting, and conduct training on systems covered under the scope of this task order. The Contractor shall make its own travel arrangements. All reimbursable travel shall be pre-approved in writing by the JBC-P COR. The contractor shall not be reimbursed for travel within 50 miles radius of contractor personnel's assigned duty station.

The contractor shall ensure that all travel is in accordance with the Joint Travel Regulations (JTR). Maximum use is to be made of the lowest available customary standard coach or equivalent airfare accommodations available during normal business hours. If available, the contractor is authorized to fly on scheduled and non-scheduled military aircraft when associated with testing or in the overall performance of this contract. The contractor shall be limited to renting compact cars, all hotel billings will be within the Government per diem rates and all airline flights will use non reimbursable tickets using Government city pairings.

The JBC-P COR will determine if a trip report is required when the request for travel is submitted. The Contractor shall keep a summary of all long-distance travel, to include, at a minimum, the name of the employee, location of travel, duration of trip, and POC at travel location. OCONUS TDY may be required if mission dictates a support function is required.

When multiple Contractor staff travel to same site, utilization of a single vehicle is required. This policy will be strictly enforced and any deviations must be pre-approved by the JBC-P COR.

## **6.7. PURCHASING**

All purchases shall be approved by the JBC-P COR, consistent with DoD and Army Acquisition Policies for any incidental purchases. Proposed purchases shall be integral and necessary to the overall Task Order performance, and approved by the JBC-P COR in writing prior to execution (Email will suffice).

The Contractor shall maintain property accountability records and sub-hand receipts of all contractor-purchased equipment or Government-provided equipment used in its daily communications and network operations. Copies of all purchasing invoices for all items procured under this Task Order shall be submitted along with the monthly invoice submitted to the government.

The Contractor shall provide itemized data to support all ODC purchases with appropriate back up information as part of obtaining purchase approval from the Government. Reimbursement will be made as specified in the task order, consistent with GSA Alliant GWAC. Federal contracting laws and regulations apply to all Contractor open market purchases of materials under this task order. Prices must be determined fair and reasonable from competitive sources and are subject to Government audit. The Contractor shall maintain records documenting competitive sourcing, in strict compliance with the competition requirements set forth in the Federal Acquisition Regulation (FAR), for all material and ODC purchases. The Contractor shall provide copies of all such documentation upon request from the Government to verify that the Contractor complied with the competition requirements set forth in the FAR.

The Contractor will be reimbursed for actual allowable costs plus the indirect handling rate. The Contractor shall only be allowed to apply indirect rates to ODC costs after award if such application is consistent with their successful price quote and DCAA recommendations. Within the Contractor's price quote, any such rate shall be identified along with the DCAA point of contact (name, address, phone #, and email address) for rate verification. No profit or fee will be allowed on ODCs. If no indirect handling rate is specified in the price quote, then no indirect rates will be applied or reimbursed on ODCs.

## **6.8. ASSOCIATE CONTRACTOR CONSIDERATIONS**

There are functions within the scope of this Task Order where the Contractor must cooperate, share information, or otherwise jointly collaborate in the accomplishment of the government's requirements with other associate contractors working on separate government contracts. Where such contractor-to-contractor interfaces arise, the contractor is expected to establish professional, collaborative relationships with associate contractors to ensure the greatest degree of cooperation in providing technical solutions and services to successfully support mission needs within required time and cost constraints.

## **6.9. GOVERNMENT FURNISHED EQUIPMENT/MATERIALS FACILITIES**

PM JBC-P and PEO C3T programs will provide necessary test equipment to perform testing on their respective systems. The Government will provide the contractor records of all Government-owned property (other than Real Property) and equipment that are under warranty and used, managed, or supported under this task order. The Government shall provide office space, furniture, computer

equipment, telephone, and reproduction facilities for employees working at Government facilities in support of this effort. All equipment purchased and received as Government Furnished Equipment (GFE) will be accounted for in accordance with Government approved internal property controls. Records will identify the item, the warranty type and expiration date, and the names and locations of firms to contact about warranty entitlements. The contractor shall provide a **GFE/GFI Quarterly Report (Deliverable 7)**. The contractor shall maintain copies of warranty records for government-owned property and provide the records and the property to the Government when requested, or at the conclusion of the contract. The contractor shall be responsible for security of all keys and access cards provided by the Government. These controls will be established and maintained to manage all property provided as GFE, purchased, or otherwise acquired for use in supporting the mission of PM JBC-P and PEO C3T programs.

## 7.0 SECURITY

The security requirements are defined in the attached DD Form 254.

- a. The prime contractor is required to have a Top Secret Facility clearance, and all subcontractors are required to have a Secret Facility clearance. The prime contractor's Top Secret Facility clearance must be in place at time of proposal, and during all performance periods. Subcontractors may obtain their Secret Facility clearance after award. All contractor personnel, with one exception, shall have a minimum of a Secret Security clearance, or a Limit Access Approval (LAA) in the case of a foreign national; interim clearances are not acceptable. The exception is for any proposed Contract Administrative positions under CLIN X001. These positions will not have a need to access any Government sites, nor do they require access to classified information, therefore they will not need a Secret Security clearance. Certain designated positions, as defined in **ATTACHMENT A.3**, shall require a Top Secret clearance, Sensitive Compartmented Information (SCI), Non-Sensitive compartmented Information (Non SCI). Personnel will not be permitted to perform without the required clearances.

The Security requirements for the task order are defined by the Department of Defense (DoD) Contract Security Classification Guide (SCG) Named "Secret Internet Protocol Routing Network (SIPRNET)" dated: 29 October 2009. The contractor will require access to COMSEC information, non-SCI intelligence information, NATO information, foreign government information and FOUO information. The contractor will require access NIPRNET, JWICS, GCCS, DMS, CENTRIX, SIPRNET at Government facilities only. The contractor is required to have a COMSEC account. Within (90) days after the task order is awarded the contractor shall provide an **OPSEC PLAN (Deliverable 8)** in accordance (IAW) **Operational (OPSEC) Plan DI-MGMT-80934C (CDRL A004) (see ATTACHMENT D.1)** OPSEC requirements will be provided by the Government IAW AR530-1. The contractor will also require access to Security/Program Classification Guide(s) (SCG).

- b. In performing this task order, the contractor will receive and generate classified material. Contractor will have access to classified information overseas. A COMSEC account will be required and there will be a TEMPEST requirement. Additional OPSEC requirements

to the NISPOM are in effect. Use of the Defense Courier Service is authorized. Contractor personnel performing IT sensitive duties are subject to investigative and assignment requirements.

- c. DoD Directive 8570.01, Information Assurance Training, Certification, and Work Force Management requires active duty military, DoD civilian, DoD consultants, and support contractor personnel performing work on sensitive automated information systems (AISs) to be assigned to positions which are designated at one of 3 sensitivity levels: (Advanced Individual Training (AIT)-I, AIT-II, or AIT-III. These designations equate to Critical Sensitive and Non-Critical Sensitive positions. The investigation requirement for AIT Level II is completion of a National Agency Check with Local Agency and Credit Checks (NACLC) with favorable results. The investigation requirement for AIT Level III is a completion of a National Agency Check with Written Inquires (NACI) with favorable results. All public release of information shall require authorization from the Government in writing. However, all information FOUO or higher will be cleared IAW Section 12 of the DD Form 254. All information gathered by the contractor to provide services to the US Government shall be considered contractually sensitive unclassified government information and shall not be released to any person or organization not part of the US Government, and shall become the property of the US Government. Information gathered, developed, analyzed, and produced under this contract remains the property of the US Army and shall be protected from unauthorized or inadvertent modification, disclosure, destruction, or use. All documentation, models, software, reports, databases and similar materials prepared under the Task Order shall be property of the U.S. submitted to PM JBC-P at time of contract closeout in a format mutually acceptable to the Government and the contractor.
- d. The contractor shall provide personnel with U.S. Security clearances as required for mission execution upon contract award. Prior to the arrival of any contractor employee to commence work under this contract at any Government site, the contractor must provide advance notice to the Government for visitor control purposes and verification of security clearance. When required, the contractor shall be tasked to access a Sensitive unclassified network, and the duties to be performed by contractor personnel under the PWS have been designated as IT-I/IT-II sensitive positions

#### **7.1. ANTI-TERRORISM/OPERATIONS SECURITY:**

- a. Contractor Employees Who Require Access to Government Information Systems. All contractor employees with access to a government information system must be registered in the ATCTS (Army Training Certification Tracking System) at commencement of services and must successfully complete the DoD Information Assurance Awareness training prior to access to the information system and then annually thereafter.
- b. For Contracts That Require an OPSEC Standing Operating Procedure/Plan. The contractor shall develop an OPSEC Standing Operating Procedure (SOP)/Plan within 90 calendar days of

contract award, to be reviewed and approved by the responsible Government OPSEC officer, per AR 530-1, Operations Security. This SOP/Plan will specify the government's critical information, why it needs to be protected, where it is located, who is responsible for it, and how to protect it. In addition, the contractor shall identify an individual who will be an OPSEC Coordinator. The contractor will ensure that this individual becomes OPSEC Level II certified per AR 530-1.

- c. For Contracts That Require OPSEC Training. Per AR 530-1, Operations Security, new contractor employees must complete Level I OPSEC training within 30 calendar days of reporting for duty. All contractor employees must complete annual OPSEC awareness training.
- d. For Information Assurance (IA)/Information Technology (IT) Training. All contractor employees and associated subcontractor employees must complete the DoD IA awareness training before issuance of network access and annually thereafter. All contractor employees working IA/IT functions must comply with DoD and Army training requirements in DoDD 8570.01, DoD 8570.01-M, and AR 25-2 within six months of employment.
- e. For Information Assurance (IA)/Information Technology (IT) Certification. Per DoD 8570.01-M, DFARS 252.239.7001, and AR 25-2, the contractor employees' supporting IA/IT functions shall be appropriately certified upon contract award. The baseline certification as stipulated in DoD 8570.01-M must be completed upon contract award.
- f. For Contracts That Require Handling or Access to Classified Information. The contractor shall comply with FAR 52.204-2, Security Requirements. This clause involves access to information classified "Confidential," "Secret," or "Top Secret" and requires contractors to comply with (1) the Security Agreement (DD Form 441), including the National Industrial Security Program Operating Manual (DoD 5220.22-M), and (2) any revisions to DoD 5220.22-M, notice of which has been furnished to the contractor.

## **8.0 CONTRACTOR MANPOWER REPORTING (Deliverable 9)**

The requirements in this PWS shall be addressed in the Army Contractor Manpower Reporting System.

The Office of the Assistant Secretary of the Army (Manpower & Reserve Affairs) operates and maintains a secure Army data collection site where the contractor will report all contractor manpower (including subcontractor manpower) required for performance of this contract. The contractor is required to completely fill in all the information in the format using the following web address: <https://cmra.army.mil>.

The required information includes:

- a. Contracting Number
- b. Fiscal Year (FY that the work was performed)
- c. Order Number (Delivery Order, Task Order, or Purchase Order Number)
- d. Requiring Activity Unit Identification Code
- e. Command (Command of the Requiring Activity that would be performing the mission if not for the contractor)

- f. Contractor Name
- g. Total Invoiced Amount (the total dollars amount invoiced during the fiscal year, at the deliver Order and/or Task Order Level. This is the responsibility of the Contractor)
- h. Questions about Contract Performance (Contractors: Indicate if the contract/order includes the above services)
- i. Government Supervision (Are the contractor personnel subject to relatively continuous supervision and control by a Government employee or officer)
- j. Government's Tools and Equipment (Does the Government furnish the principal tools and equipment needed for contract performance)
- k. Government Facility (Are some or all of the contractor employees provided with a workspace in a Government facility for use on a regular basis)
- l. Contracting Officer (First Name, Last Name, Phone Number, and Email)
- m. COR/COTR (First Name, Last Name, Phone Number, and Email)
- n. Contractor (First Name, Last Name, Phone Number, and Email)
- o. Location Information (Federal Supply Code (FSC), City of Installation or Services, State, Zip and Country)
- p. Direct Labor Hours
- q. Direct Labor Dollars
- r. Fund Cite

As part of its submission, the Contractor shall provide the estimated total cost (if any) incurred to comply with this reporting requirement. The Reporting period will be the period of performance not to exceed 12 Months ending 30 September of each Government fiscal year and must be reported by 31 October of each calendar year. Contractor may use a direct XML data transfer to the database server or fill in the fields on the website. The SML direct transfer is a format for the transferring files from a contract's system to the secure web without the need for separate data entries for each required data element at the web site. The specific formats for the XML direct transfer maybe downloaded from the web.

## 9.0 Invoices

The Period of Performance (POP) for each invoice *shall* be for one calendar month. Monthly Firm Fixed Prices shall be in accordance with Section B of this Task Order. The contractor *shall* submit only one invoice per month per order/contract. The appropriate GSA office will receive the invoice by the twenty-fifth calendar day of the month after either:

- (1) The end of the invoiced month (*for services*) or
- (2) The end of the month in which the products (*commodities*) or deliverables (fixed-priced services) were delivered and accepted by the Government.

For Labor Hour and Time and Material orders/contracts each invoice shall show, the skill level category, the hours worked per skill level, the rate per skill level and the extended amount for that invoice period. It *shall* also show the total cumulative hours worked (inclusive of the current invoice period) per skill level, the hourly rate per skill level, the total cost per skill level, the total travel costs incurred and invoiced, and the total of any other costs incurred and invoiced, *as well as* the grand total of all costs incurred and invoiced.

For Labor Hour and Time and Material orders/contracts each invoice *shall clearly indicate* both the current invoice's monthly "burn rate" and the total average monthly "burn rate".

The contractor *shall submit* all required documentation (unless exempted by the contract or order) as follows:

For Travel: Submit the traveler's name, dates of travel, location of travel, and dollar amount of travel.

For ODCs: Submit a description of the ODC, quantity, unit price and total price of each ODC.

**Note**: The Government reserves the right to audit, thus; the contractor shall keep on file all backup support documentation for travel and ODCs.

**Note**: For Firm Fixed Price, Labor Hour, and Time and Material fiscal task items:

Charges:

- All invoice charges must be task item specific (only one task item) unless concurrent task item periods of performance exist.
- For invoices with concurrent task item periods of performance all invoice charges must be service month specific (that is one service month only).

Credits:

- If the credit invoice is for the same year of a particular ACT#, the contractor shall include that credit on a subsequent invoice submission against that same ACT#. If the contractor is unwilling to offset a subsequent invoice then they must submit a refund check.
- When the credit invoice is for a different year, the contractor shall submit a refund check for that credit invoice.

Invoices that net to a credit balance **SHALL NOT** be accepted. Instead a refund check must be submitted by the contractor to GSA accordingly. The refund check shall cite the ACT Number and the period to which the credit pertains. The contractor shall provide the credit invoice as backup documentation. Do not attach credit invoice in ITSS or on the Finance website. It must be attached to the refund check. The refund check shall be mailed to:

General Services Administration  
Finance Division  
P.O. Box 71365  
Philadelphia, PA 19176-1365

**Posting Acceptance Documents**: Invoices shall be submitted monthly through GSA's electronic Web-Based Order Processing System, currently ITSS to allow the client and GSA COTR to electronically accept and certify services received by the customer representative (CR). Included with the invoice will be all back-up documentation required such as, but not limited to, travel authorizations and training authorizations (including invoices for such).

**Receiving Agency's Acceptance**: The receiving agency has the following option in accepting and certifying services:



- a. Electronically: The client agency may accept and certify services electronically via GSA's electronic Web-Based Order Processing System, currently ITSS, by accepting the Acceptance Document generated by the contractor. Electronic acceptance of the invoice by the CR is considered concurrence and acceptance of services.

Electronic acceptance of the invoice by the CR is considered concurrence and acceptance of services. The contractor shall seek acceptance and electronically post the acceptance document in GSA's electronic Web-based Order Processing System, currently ITSS. After acceptance of the invoice by the CR, the Contractor shall submit a proper invoice to GSA Finance ([www.finance.gsa.gov/defaultexternal.asp](http://www.finance.gsa.gov/defaultexternal.asp)) not later than five (5) workdays after acceptance by the Government of the product, service, and/or cost item.

**Note:** The acceptance of the authorized agency customer representative is REQUIRED prior to the approval of payment for any invoiced submitted and shall be obtained prior to the approval of payment. In order to expedite payment, it is *strongly recommended* that the contractor continue to include the receiving agency's electronic acceptance of all the services or products delivered, with signature of the authorized agency customer representative and the date of acceptance, as part of the submission documentation.

**Note:** If *any* invoice is received without the required documentation and, the customer's electronic acceptance, the invoice *shall* be rejected in whole or in part as determined by the Government.

**Posting Invoice Documents:** Contractors shall submit invoices to GSA Finance for payment, after acceptance has been processed in GSA's electronic Web-Based Order Processing System, currently ITSS. The contractor is to post the invoice on GSA's Ft. Worth web site, [www.finance.gsa.gov/defaultexternal.asp](http://www.finance.gsa.gov/defaultexternal.asp)

**Content of Invoice:** The contractor's invoice will be submitted monthly for work performed the prior month. The contractor may invoice only for the hours, travel and unique services ordered by GSA and actually used in direct support of the client representative's project. The invoice shall be submitted on official letterhead and shall include the following information at a minimum.

1. GSA Task Order Number
2. Task Order ACT Number
3. Remittance Address
4. Period of Performance for Billing Period
5. Point of Contact and Phone Number
6. Invoice Amount
7. Skill Level Name and Associated Skill Level Number
8. Actual Hours Worked During the Billing Period
9. Travel Itemized by Individual and Trip (if applicable)
10. Training Itemized by Individual and Purpose (if applicable)
11. Support Items Itemized by Specific Item and Amount (if applicable)

**Final Invoice:** Invoices for final payment must be so identified and submitted within 60 days from task completion and no further charges are to be billed. A copy of the written acceptance of task completion must be attached to final invoices. The contractor shall request from GSA an extension for final invoices that may exceed the 60-day time frame.

The Government reserves the right to require certification by a GSA COTR before payment is processed, *if necessary*.



**Close-out Procedures.**

**General:** The contractor shall submit a final invoice within sixty (60) calendar days after the end of the Performance Period. After the final invoice has been paid the contractor shall furnish a completed and signed Release of Claims (GSA Form 1142) to the Contracting Officer. This release of claims is due within fifteen (15) calendar days of final payment.

**10.0 Other clauses and provisions incorporated into this task order**

- **FAR 52.232-20** Limitation of Cost (APR 1984)
- **FAR 52.232-22** Limitation of Funds (APR 1984)
- **DFARS 252.227-7015** Technical Data – Commercial Items (JUN 2013)
- **[252.209-7999](#)** REPRESENTATION BY CORPORATIONS REGARDING AN UNPAID DELINQUENT TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW(DEVIATION 2014-00009) (FEB 2014)
- **52.217-8** Option to Extend Services (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days of the end of the task order period of performance.

- **52.237-3 Continuity of Services (JAN 1991)**

(a) The Contractor recognizes that the services under this contract are vital to the Government and must be continued without interruption and that, upon contract expiration, a successor, either the Government or another contractor, may continue them. The Contractor agrees to—

(1) Furnish phase-in training; and

(2) Exercise its best efforts and cooperation to effect an orderly and efficient transition to a successor.

(b) The Contractor shall, upon the Contracting Officer's written notice, (1) furnish phase-in, phase-out services for up to 90 days after this contract expires and (2) negotiate in good faith a plan with a successor to determine the nature and extent of phase-in, phase-out services required. The plan shall specify a training program and a date for transferring responsibilities for each division of work described in the plan, and shall be subject to the Contracting Officer's approval. The Contractor shall provide sufficient experienced personnel during the phase-in, phase-out period to ensure that the services called for by this contract are maintained at the required level of proficiency.

(c) The Contractor shall allow as many personnel as practicable to remain on the job to help the successor maintain the continuity and consistency of the services required by this contract. The Contractor also shall disclose necessary personnel records and allow the successor to conduct on-site interviews with these employees. If selected employees are agreeable to the change, the Contractor shall release them at a mutually agreeable date and negotiate transfer of their earned fringe benefits to the successor.

(d) The Contractor shall be reimbursed for all reasonable phase-in, phase-out costs (*i.e.*, costs incurred within the agreed period after contract expiration that result from phase-in, phase-out operations) and a fee (profit) not to exceed a pro rata portion of the fee (profit) under this contract.

- **Acceptable Skill Level Variation in Severable Labor Hour and Time and Material Orders/Contracts (July 2005)**

The contractor may exceed the total number of *labor* hours per *awarded* skill level per base or option period, to a limit of 15% as long as the total task order *obligated* dollar amount per that base or option period is not exceeded, and *as long as* the contractor maintains an acceptable level of effort throughout the required period of performance. *The contractor is not authorized to add new skill level categories or vary between levels within the same labor category without approval of the Government, formalized in a signed modification by the contracting officer.*

- **DFARS 252.232-7007 LIMITATION OF GOVERNMENT'S OBLIGATION (MAY 2006)**

(a) Contract line item(s) 0001 through 1007 are incrementally funded. For these item(s), the sum of \$27,306,741.04 of the total price is presently available for payment and allotted to this contract. An allotment schedule is set forth in paragraph (j) of this clause.

(b) For item(s) identified in paragraph (a) of this clause, the Contractor agrees to perform up to the point at which the total amount payable by the Government, including reimbursement in the event of termination of those item(s) for the Government's convenience, approximates the total amount currently allotted to the contract. The Contractor is not authorized to continue work on those item(s) beyond that point. The Government will not be obligated in any event to reimburse the Contractor in excess of the amount allotted to the contract for those item(s) regardless of anything to the contrary in the clause entitled "Termination for Convenience of the Government." As used in this clause, the total amount payable by the Government in the event of termination of applicable contract line item(s) for convenience includes costs, profit, and estimated termination settlement costs for those item(s).

(c) Notwithstanding the dates specified in the allotment schedule in paragraph (j) of this clause, the Contractor will notify the Contracting Officer in writing at least ninety days prior to the date when, in the Contractor's best judgment, the work will reach the point at which the total amount payable by the Government, including any cost for termination for convenience, will approximate 85 percent of the total amount then allotted to the contract for performance of the applicable item(s). The notification will state (1) the estimated date when that point will be reached and (2) an estimate of additional funding, if any, needed to continue performance of applicable line items up to the next scheduled date for allotment of funds identified in paragraph (j) of this clause, or to a mutually agreed upon substitute date. The notification will also advise the Contracting Officer of the estimated amount of additional funds that will be required for the timely performance of the item(s) funded pursuant to this clause, for a subsequent period as may be specified in the allotment schedule in paragraph (j) of this clause or otherwise agreed to by the parties. If after such notification additional funds are not allotted by the date identified in the Contractor's notification, or by an agreed substitute date, the Contracting Officer will terminate any item(s) for which additional funds have not been allotted, pursuant to the clause of this contract entitled "Termination for Convenience of the Government."

(d) When additional funds are allotted for continued performance of the contract line item(s) identified in paragraph (a) of this clause, the parties will agree as to the period of contract performance which will be covered by the funds. The provisions of paragraphs (b) through (d) of this clause will apply in like manner to the additional allotted funds and agreed substitute date, and the contract will be modified accordingly.

(e) If, solely by reason of failure of the Government to allot additional funds, by the dates indicated below, in amounts sufficient for timely performance of the contract line item(s) identified in paragraph (a) of this clause, the Contractor incurs additional costs or is delayed in the performance of the work under this contract and if additional funds are allotted, an equitable adjustment will be made in the price or prices (including appropriate target, billing, and ceiling prices where applicable) of the item(s), or in the time of delivery, or both. Failure to agree to any such equitable adjustment hereunder will be a dispute concerning a question of fact within the meaning of the clause entitled "Disputes."

(f) The Government may at any time prior to termination allot additional funds for the performance of the contract line item(s) identified in paragraph (a) of this clause.

(g) The termination provisions of this clause do not limit the rights of the Government under the clause entitled "Default." The provisions of this clause are limited to the work and allotment of funds for the contract line item(s) set forth in paragraph (a) of this clause. This clause no longer applies once the contract is fully funded except with regard to the rights or obligations of the parties concerning equitable adjustments negotiated under paragraphs (d) and (e) of this clause.

(h) Nothing in this clause affects the right of the Government to terminate this contract pursuant to the clause of this contract entitled "Termination for Convenience of the Government."

(i) Nothing in this clause shall be construed as authorization of voluntary services whose acceptance is otherwise prohibited under 31 U.S.C. 1342.

(j) The parties contemplate that the Government will allot funds to this contract in accordance with the following schedule:

Base Year	
On execution of task order	(b)(4)
September, 2014	(b)(4)
December, 2015	(b)(4)
May, 2015	(b)(4)
July 2015	(b)(4)
July/August 2015	(b)(4)
Option Year 1	
On Exercise of Option Year 1	(b)(4)
January 2016	(b)(4)

(End of clause)

**252.225-7040 Contractor Personnel Supporting U.S. Armed Forces Deployed Outside the United States. (May 2014)**

(a) Definitions. As used in this clause—

"Combatant Commander" means the commander of a unified or specified combatant command established in accordance with 10 U.S.C. 161.

"Contractors authorized to accompany the Force," or "CAAF," means contractor personnel, including all tiers of subcontractor personnel, who are authorized to accompany U.S. Armed Forces in applicable operations and have been afforded CAAF status through a letter of authorization. CAAF generally include all U.S. citizen and third-country national employees not normally residing within the operational area whose area of performance is in the direct vicinity of U.S. Armed Forces and who routinely are collocated with the U.S. Armed Forces (especially

in non-permissive environments). Personnel collocated with U.S. Armed Forces shall be afforded CAAF status through a letter of authorization. In some cases, Combatant Commander subordinate commanders may designate mission-essential host nation or local national contractor employees (e.g., interpreters) as CAAF. CAAF includes contractors previously identified as contractors deploying with the U.S. Armed Forces. CAAF status does not apply to contractor personnel in support of applicable operations within the boundaries and territories of the United States.

“Designated operational area” means a geographic area designated by the combatant commander or subordinate joint force commander for the conduct or support of specified military operations.

“Designated reception site” means the designated place for the reception, staging, integration, and onward movement of contractors deploying during a contingency. The designated reception site includes assigned joint reception centers and other Service or private reception sites.

“Law of war” means that part of international law that regulates the conduct of armed hostilities. The law of war encompasses all international law for the conduct of hostilities binding on the United States or its individual citizens, including treaties and international agreements to which the United States is a party, and applicable customary international law.

“Non-CAAF” means personnel who are not designated as CAAF, such as local national (LN) employees and non-LN employees who are permanent residents in the operational area or third-country nationals not routinely residing with U.S. Armed Forces (and third-country national expatriates who are permanent residents in the operational area) who perform support functions away from the close proximity of, and do not reside with, U.S. Armed Forces. Government-furnished support to non-CAAF is typically limited to force protection, emergency medical care, and basic human needs (e.g., bottled water, latrine facilities, security, and food when necessary) when performing their jobs in the direct vicinity of U.S. Armed Forces. Non-CAAF status does not apply to contractor personnel in support of applicable operations within the boundaries and territories of the United States.

“Subordinate joint force commander” means a sub-unified commander or joint task force commander.

(b) General.

(1) This clause applies to both CAAF and non-CAAF when performing in a designated operational area outside the United States to support U.S. Armed Forces deployed outside the United States in—

- (i) Contingency operations;
- (ii) Humanitarian assistance operations;
- (iii) Peace operations, consistent with Joint Publication 3-07.3; or

(iv) Other military operations or military exercises, when designated by the Combatant Commander or as directed by the Secretary of Defense.

(2) Contract performance in support of U.S. Armed Forces deployed outside the United States may require work in dangerous or austere conditions. Except as otherwise provided in the contract, the Contractor accepts the risks associated with required contract performance in such operations.

(3) When authorized in accordance with paragraph (j) of this clause to carry arms for personal protection, Contractor personnel are only authorized to use force for individual self-defense.

(4) Unless immune from host nation jurisdiction by virtue of an international agreement or international law, inappropriate use of force by contractor personnel authorized to accompany the U.S. Armed Forces can subject such personnel to United States or host nation prosecution and civil liability (see paragraphs (d) and (j)(3) of this clause).

(5) Service performed by Contractor personnel subject to this clause is not active duty or service under 38 U.S.C. 106 note.

(c) Support.

(1)(i) The Combatant Commander will develop a security plan for protection of Contractor personnel in locations where there is not sufficient or legitimate civil authority, when the Combatant Commander decides it is in the interests of the Government to provide security because—

(A) The Contractor cannot obtain effective security services;

(B) Effective security services are unavailable at a reasonable cost; or

(C) Threat conditions necessitate security through military means.

(ii) In appropriate cases, the Combatant Commander may provide security through military means, commensurate with the level of security provided DoD civilians.

(2)(i) Generally, CAAF will be afforded emergency medical and dental care if injured while supporting applicable operations. Additionally, non-CAAF employees who are injured while in the vicinity of U. S. Armed Forces will normally receive emergency medical and dental care. Emergency medical and dental care includes medical care situations in which life, limb, or eyesight is jeopardized. Examples of emergency medical and dental care include examination and initial treatment of victims of sexual assault; refills of prescriptions for life-dependent drugs; repair of broken bones, lacerations, infections; and traumatic injuries to the dentition. Hospitalization will be limited to stabilization and short-term medical treatment with an emphasis on return to duty or placement in the patient movement system.

(ii) When the Government provides medical treatment or transportation of Contractor personnel to a selected civilian facility, the Contractor shall ensure that the Government is reimbursed for any costs associated with such treatment or transportation.

(iii) Medical or dental care beyond this standard is not authorized.

(3) Contractor personnel must have a Synchronized Predeployment and Operational Tracker (SPOT)-generated letter of authorization signed by the Contracting Officer in order to process through a deployment center or to travel to, from, or within the designated operational area. The letter of authorization also will identify any additional authorizations, privileges, or Government support that Contractor personnel are entitled to under this contract. Contractor personnel who are issued a letter of authorization shall carry it with them at all times while deployed.

(4) Unless specified elsewhere in this contract, the Contractor is responsible for all other support required for its personnel engaged in the designated operational area under this contract.

(d) Compliance with laws and regulations.

(1) The Contractor shall comply with, and shall ensure that its personnel supporting U.S. Armed Forces deployed outside the United States as specified in paragraph (b)(1) of this clause are familiar with and comply with, all applicable—

(i) United States, host country, and third country national laws;

(ii) Provisions of the law of war, as well as any other applicable treaties and international agreements;

(iii) United States regulations, directives, instructions, policies, and procedures; and

(iv) Orders, directives, and instructions issued by the Combatant Commander, including those relating to force protection, security, health, safety, or relations and interaction with local nationals.

(2) The Contractor shall institute and implement an effective program to prevent violations of the law of war by its employees and subcontractors, including law of war training in accordance with paragraph (e)(1)(vii) of this clause.

(3) The Contractor shall ensure that CAAF are aware—

(i) Of the DoD definition of “sexual assault” in DoDD 6495.01, Sexual Assault Prevention and Response Program;

(ii) That the offenses addressed by the definition are covered under the Uniform Code of Military Justice (see paragraph (e)(2)(iv) of this clause). Other sexual misconduct may constitute offenses under the Uniform Code of Military Justice, Federal law, such as the Military Extraterritorial Jurisdiction Act, or host nation laws; and

(iii) That the offenses not covered by the Uniform Code of Military Justice may nevertheless have consequences to the contractor employees (see paragraph (h)(1) of this clause).

(4) The Contractor shall report to the appropriate investigative authorities, identified in paragraph (d)(6) of this clause, any alleged offenses under—

(i) The Uniform Code of Military Justice (chapter 47 of title 10, United States Code) (applicable to contractors serving with or accompanying an armed force in the field during a declared war or contingency operations); or

(ii) The Military Extraterritorial Jurisdiction Act (chapter 212 of title 18, United States Code).

(5) The Contractor shall provide to all contractor personnel who will perform work on a contract in the deployed area, before beginning such work, information on the following:

(i) How and where to report an alleged crime described in paragraph (d)(4) of this clause.

(ii) Where to seek victim and witness protection and assistance available to contractor personnel in connection with an alleged offense described in paragraph (d)(4) of this clause.

(6) The appropriate investigative authorities to which suspected crimes shall be reported include the following—

(i) US Army Criminal Investigation Command at <http://www.cid.army.mil/reportacrime.html>;

(ii) Air Force Office of Special Investigations  
at <http://www.osi.andrews.af.mil/library/factsheets/factsheet.asp?id=14522>;

(iii) Navy Criminal Investigative Service at <http://www.ncis.navy.mil/Pages/publicdefault.aspx>;

(iv) Defense Criminal Investigative Service at <http://www.dodig.mil/HOTLINE/index.html>;

(v) To any command of any supported military element or the command of any base.

(7) Personnel seeking whistleblower protection from reprisals for reporting criminal acts shall seek guidance through the DoD Inspector General hotline at 800-424-9098 or [www.dodig.mil/HOTLINE/index.html](http://www.dodig.mil/HOTLINE/index.html). Personnel seeking other forms of victim or witness protections should contact the nearest military law enforcement office.

(e) Preliminary personnel requirements.

(1) The Contractor shall ensure that the following requirements are met prior to deploying CAAF (specific requirements for each category will be specified in the statement of work or elsewhere in the contract):

(i) All required security and background checks are complete and acceptable.

(ii) All CAAF deploying in support of an applicable operation—

(A) Are medically, dentally, and psychologically fit for deployment and performance of their contracted duties;



(B) Meet the minimum medical screening requirements, including theater-specific medical qualifications as established by the geographic Combatant Commander (as posted to the Geographic Combatant Commander's website or other venue); and

(C) Have received all required immunizations as specified in the contract.

(1) During predeployment processing, the Government will provide, at no cost to the Contractor, any military-specific immunizations and/or medications not available to the general public.

(2) All other immunizations shall be obtained prior to arrival at the deployment center.

(3) All CAAF and selected non-CAAF, as specified in the statement of work, shall bring to the designated operational area a copy of the Public Health Service Form 791, "International Certificate of Vaccination" that shows vaccinations are current.

(iii) Deploying personnel have all necessary passports, visas, and other documents required to enter and exit a designated operational area and have a Geneva Conventions identification card, or other appropriate DoD identity credential, from the deployment center.

(iv) Special area, country, and theater clearance is obtained for all personnel deploying. Clearance requirements are in DoD Directive 4500.54, Official Temporary Duty Abroad, and DoD 4500.54-G, DoD Foreign Clearance Guide. For this purpose, CAAF are considered non-DoD contractor personnel traveling under DoD sponsorship.

(v) All deploying personnel have received personal security training. At a minimum, the training shall—

(A) Cover safety and security issues facing employees overseas;

(B) Identify safety and security contingency planning activities; and

(C) Identify ways to utilize safety and security personnel and other resources appropriately.

(vi) All personnel have received isolated personnel training, if specified in the contract, in accordance with DoD Instruction 1300.23, Isolated Personnel Training for DoD Civilian and Contractors.

(vii) Personnel have received law of war training as follows:

(A) Basic training is required for all CAAF. The basic training will be provided through—

(1) A military-run training center; or

(2) A web-based source, if specified in the contract or approved by the Contracting Officer.

(B) Advanced training, commensurate with their duties and responsibilities, may be required for some Contractor personnel as specified in the contract.



(2) The Contractor shall notify all personnel who are not a host country national, or who are not ordinarily resident in the host country, that—

(i) Such employees, and dependents residing with such employees, who engage in conduct outside the United States that would constitute an offense punishable by imprisonment for more than one year if the conduct had been engaged in within the special maritime and territorial jurisdiction of the United States, may potentially be subject to the criminal jurisdiction of the United States in accordance with the Military Extraterritorial Jurisdiction Act of 2000 (18 U.S.C. 3621, et seq.);

(ii) Pursuant to the War Crimes Act (18 U.S.C. 2441), Federal criminal jurisdiction also extends to conduct that is determined to constitute a war crime when committed by a civilian national of the United States;

(iii) Other laws may provide for prosecution of U.S. nationals who commit offenses on the premises of U.S. diplomatic, consular, military or other U.S. Government missions outside the United States (18 U.S.C. 7(9)); and

(iv) In time of declared war or a contingency operation, CAAF are subject to the jurisdiction of the Uniform Code of Military Justice under 10 U.S.C. 802(a)(10).

(v) Such employees are required to report offenses alleged to have been committed by or against Contractor personnel to appropriate investigative authorities.

(vi) Such employees will be provided victim and witness protection and assistance.

(f) Processing and departure points. CAAF shall—

(1) Process through the deployment center designated in the contract, or as otherwise directed by the Contracting Officer, prior to deploying. The deployment center will conduct deployment processing to ensure visibility and accountability of Contractor personnel and to ensure that all deployment requirements are met, including the requirements specified in paragraph (e)(1) of this clause;

(2) Use the point of departure and transportation mode directed by the Contracting Officer; and

(3) Process through a designated reception site (DRS) upon arrival at the deployed location. The DRS will validate personnel accountability, ensure that specific designated operational area entrance requirements are met, and brief Contractor personnel on theater-specific policies and procedures.

(g) Personnel data.

(1) The Contractor shall use the Synchronized Predeployment and Operational Tracker (SPOT) web-based system, to enter and maintain the data for all CAAF and, as designated by USD(AT&L) or the Combatant Commander, non-CAAF supporting U.S. Armed Forces deployed outside the United States as specified in paragraph (b)(1) of this clause.

(2) The Contractor shall enter the required information about their contractor personnel prior to deployment and shall continue to use the SPOT web-based system at <https://spot.altess.army.mil/privacy.aspx> to maintain accurate, up-to-date information throughout the deployment for all Contractor personnel. Changes to status of individual Contractor personnel relating to their in-theater arrival date and their duty location, to include closing out the deployment with their proper status (e.g., mission complete, killed, wounded) shall be annotated within the SPOT database in accordance with the timelines established in the [SPOT business rules](#).

(h) Contractor personnel.

(1) The Contracting Officer may direct the Contractor, at its own expense, to remove and replace any Contractor personnel who jeopardize or interfere with mission accomplishment or who fail to comply with or violate applicable requirements of this contract. Such action may be taken at the Government's discretion without prejudice to its rights under any other provision of this contract, including the Termination for Default clause.

(2) The Contractor shall identify all personnel who occupy a position designated as mission essential and ensure the continuity of essential Contractor services during designated operations, unless, after consultation with the Contracting Officer, Contracting Officer's representative, or local commander, the Contracting Officer directs withdrawal due to security conditions.

(3) The Contractor shall ensure that Contractor personnel follow the guidance at paragraph (e)(2)(v) of this clause and any specific Combatant Commander guidance on reporting offenses alleged to have been committed by or against Contractor personnel to appropriate investigative authorities.

(4) Contractor personnel shall return all U.S. Government-issued identification, to include the Common Access Card, to appropriate U.S. Government authorities at the end of their deployment (or, for non-CAAF, at the end of their employment under this contract).

(i) Military clothing and protective equipment.

(1) Contractor personnel are prohibited from wearing military clothing unless specifically authorized in writing by the Combatant Commander. If authorized to wear military clothing, Contractor personnel must—

(i) Wear distinctive patches, arm bands, nametags, or headgear, in order to be distinguishable from military personnel, consistent with force protection measures; and

(ii) Carry the written authorization with them at all times.

(2) Contractor personnel may wear military-unique organizational clothing and individual equipment (OCIE) required for safety and security, such as ballistic, nuclear, biological, or chemical protective equipment.

(3) The deployment center, or the Combatant Commander, shall issue OCIE and shall provide training, if necessary, to ensure the safety and security of Contractor personnel.

(4) The Contractor shall ensure that all issued OCIE is returned to the point of issue, unless otherwise directed by the Contracting Officer.

(j) Weapons.

(1) If the Contractor requests that its personnel performing in the designated operational area be authorized to carry weapons for individual self-defense, the request shall be made through the Contracting Officer to the Combatant Commander, in accordance with DoD Instruction 3020.41. The Combatant Commander will determine whether to authorize in-theater Contractor personnel to carry weapons and what weapons and ammunition will be allowed.

(2) If Contractor personnel are authorized to carry weapons in accordance with paragraph (j)(1) of this clause, the Contracting Officer will notify the Contractor what weapons and ammunition are authorized.

(3) The Contractor shall ensure that its personnel who are authorized to carry weapons—

(i) Are adequately trained to carry and use them—

(A) Safely;

(B) With full understanding of, and adherence to, the rules of the use of force issued by the Combatant Commander; and

(C) In compliance with applicable agency policies, agreements, rules, regulations, and other applicable law;

(ii) Are not barred from possession of a firearm by 18 U.S.C. 922;

(iii) Adhere to all guidance and orders issued by the Combatant Commander regarding possession, use, safety, and accountability of weapons and ammunition;

(iv) Comply with applicable Combatant Commander and local commander force-protection policies; and

(v) Understand that the inappropriate use of force could subject them to U.S. or host-nation prosecution and civil liability.

(4) Whether or not weapons are Government-furnished, all liability for the use of any weapon by Contractor personnel rests solely with the Contractor and the Contractor employee using such weapon.

(5) Upon redeployment or revocation by the Combatant Commander of the Contractor's authorization to issue firearms, the Contractor shall ensure that all Government-issued weapons and unexpended ammunition are returned as directed by the Contracting Officer.

(k) Vehicle or equipment licenses. Contractor personnel shall possess the required licenses to operate all vehicles or equipment necessary to perform the contract in the designated operational area.

(l) Purchase of scarce goods and services. If the Combatant Commander has established an organization for the designated operational area whose function is to determine that certain items are scarce goods or services, the Contractor shall coordinate with that organization local purchases of goods and services designated as scarce, in accordance with instructions provided by the Contracting Officer.

(m) Evacuation.

(1) If the Combatant Commander orders a mandatory evacuation of some or all personnel, the Government will provide assistance, to the extent available, to United States and third country national Contractor personnel.

(2) In the event of a non-mandatory evacuation order, unless authorized in writing by the Contracting Officer, the Contractor shall maintain personnel on location sufficient to meet obligations under this contract.

(n) Next of kin notification and personnel recovery.

(1) The Contractor shall be responsible for notification of the employee-designated next of kin in the event an employee dies, requires evacuation due to an injury, or is isolated, missing, detained, captured, or abducted.

(2) In the case of isolated, missing, detained, captured, or abducted Contractor personnel, the Government will assist in personnel recovery actions in accordance with DoD Directive 3002.01E, Personnel Recovery in the Department of Defense.

(o) Mortuary affairs. Contractor personnel who die while in support of the U.S. Armed Forces shall be covered by the DoD mortuary affairs program as described in DoD Directive 1300.22, Mortuary Affairs Policy, and DoD Instruction 3020.41, Operational Contractor Support.

(p) Changes. In addition to the changes otherwise authorized by the Changes clause of this contract, the Contracting Officer may, at any time, by written order identified as a change order, make changes in the place of performance or Government-furnished facilities, equipment, material, services, or site. Any change order issued in accordance with this paragraph (p) shall be subject to the provisions of the Changes clause of this contract.

(q) Subcontracts. The Contractor shall incorporate the substance of this clause, including this paragraph (q), in all subcontracts when subcontractor personnel are supporting U.S. Armed Forces deployed outside the United States in—

(1) Contingency operations;

(2) Humanitarian assistance operations;

(3) Peace operations consistent with Joint Publication 3-07.3; or

(4) Other military operations or military exercises, when designated by the Combatant Commander or as directed by the Secretary of Defense.

(End of clause)

**252.225-7043 Antiterrorism/Force Protection for Defense Contractors Outside the United States**

ANTITERRORISM/FORCE PROTECTION POLICY FOR DEFENSE CONTRACTORS OUTSIDE THE UNITED STATES (JUN 1998)

(a) Except as provided in paragraph (b) of this clause, the Contractor and its subcontractors, if performing or traveling outside the United States under this contract, shall%

(1) Affiliate with the Overseas Security Advisory Council, if the Contractor or subcontractor is a U.S. entity;

(2) Ensure that Contractor and subcontractor personnel who are U.S. nationals and are in-country on a non-transitory basis, register with the U.S. Embassy, and that Contractor and subcontractor personnel who are third country nationals comply with any security related requirements of the Embassy of their nationality;

(3) Provide, to Contractor and subcontractor personnel, antiterrorism/force protection awareness information commensurate with that which the Department of Defense (DoD) provides to its military and civilian personnel and their families, to the extent such information can be made available prior to travel outside the United States; and

(4) Obtain and comply with the most current antiterrorism/force protection guidance for Contractor and subcontractor personnel.

(b) The requirements of this clause do not apply to any subcontractor that is%

(1) A foreign government;

(2) A representative of a foreign government; or

(3) A foreign corporation wholly owned by a foreign government.

(c) Information and guidance pertaining to DoD antiterrorism/force protection can be obtained from (Contracting Officer to insert applicable information cited in [225.7401](#)).

(End of clause)

**5352.225-9103 Contracts to be Performed in the Federal Republic of Germany**

**CONTRACTS TO BE PERFORMED IN THE FEDERAL REPUBLIC OF GERMANY (USAFE) (SEP 2003)**

(a) In accordance with the exchange of notes (dated 27 Mar 98) implementing the Provisions of Articles 72 and 73 of the German Supplementary Agreement (SA) to the North Atlantic Treaty Organization (NATO) Status of Forces Agreement (SOFA), non-German citizens of a NATO member country who perform services on US Government contracts shall not start work in Germany without meeting one of the following criteria:

- (1) Technical Expert Status accreditation (TESA)
- (2) Troop Care Status accreditation (TCSA)
- (3) Analytical Support Status accreditation (ASSA)
- (4) Military Exigency (ME) via TESA or ASSA
- (5) TESA/ASSA TDY
- (6) Exemption from German work permit ("fax back")
- (7) German work permit or compliance with European Union member nation exchange laws and regulations
- (8) Certificates of limited tax liability and a German work permit

(b) In order to request status under paragraph (a)(1) through (a)(5) above, immediately after contract award, the contractor shall submit to the contracting officer in accordance with USAFEFARS 5325.10110 a Contract Notification package. The contractor shall submit Technical Expert Status (TES)/ Troop Care Status (TCS)/ Analytical Support Status (ASS) application packages for any employees for which TES/TCS/ASS accreditation is sought within three business days of the individual being hired.

(c) The packages/applications cited in paragraph (b) above shall be submitted through the contracting officer (or the contracting officer's appointed representative) to DOCPER. DOCPER's contact information is available at the DOCPER Internet site <http://www.per.hqusaureur.army.mil/content/CPD/docper.html>

(d) A 10-week temporary TES or ASS may be granted by the US Government for purposes of Military Exigency (ME). ME is granted for time sensitive, mission critical positions for the purpose of permitting individual contract employees, who upon initial review of the application appear to meet the requirements of TES or ASS, to begin working in Germany prior to TES/ASS accreditation.

(e) The contractor shall notify the contracting officer within three days in writing of TES/TCS/ASS accreditation duties or when a TES/TCS/ASS employee is no longer assigned to the position for which TES/TCS/ASS accreditation was granted.

(1) The contractor shall ensure that identification cards and/or other logistics support documents pertinent to, or peculiar to, TES/TCS/ASS are turned over to the issuing office upon termination or transfer of individual contractor employees. Within three days of completion, the contractor shall provide written proof to the contracting officer that all identification cards and other logistics support documents have been returned to the government.

(f) The contractor shall allow German government authorities to visit the contractor's work areas for the purpose of verifying the status of positions and personnel as Technical Expert (TE)/Troop Care (TC)/Analytical Support (AS) employees. Such visits will not excuse the contractor from performance under this contract or result in increased costs to the Government.

(g) The contract price shall not be subject to an economic adjustment with regard to TES/TCS/ASS in the event that

(1) the contract and any or all positions identified in the contractor's proposal are disapproved for TES/TCS/ASS accreditation; or

(2) any or all positions submitted for TES/TCS/ASS consideration during the life of the contract are disapproved for TES/TCS/ASS accreditation; or

(3) any or all contractor employees are denied TES/TCS/ASS; or

(4) TES/TCS/ASS accreditation is rescinded during the life of the contract.

(h) If the contractor's employees will be performing in the Federal Republic of Germany under the conditions identified in paragraphs (a)(6) through (a)(8) of this clause, DOCPER is not involved in the process.

(End of Clause)

**UNITED STATES FORCES KOREA (USFK) REGULATION 700-19 REPUBLIC OF KOREA (ROK) – STATUS OF FORCES AGREEMENT (SOFA) CONTRACT CLAUSE**

**INVITED CONTRACTOR OR TECHNICAL REPRESENTATIVE STATUS UNDER U.S. - REPUBLIC OF KOREA (ROK)**

Invited Contractor (IC) and Technical Representative (TR) status shall be governed by the U.S. - ROK Status of Forces Agreement (SOFA) as implemented by United States Forces Korea (USFK) Reg 700-19, which can be found under the "publications" tab on the US Forces Korea homepage <http://www.usfk.mil>

(a) Definitions. As used in this clause—

"U.S. – ROK Status of Forces Agreement" (SOFA) means the Mutual Defense Treaty between the Republic of Korea and the U.S. of America, Regarding Facilities and Areas and the Status of U.S. Armed Forces in the Republic of Korea, as amended

"Combatant Commander" means the commander of a unified or specified combatant command established in accordance with 10 U.S.C. 161. In Korea, the Combatant Commander is the Commander, United States Pacific Command.

"United States Forces Korea" (USFK) means the subordinate unified command through which US forces would be sent to the Combined Forces Command fighting components.

"Commander, United States Forces Korea" (COMUSK) means the commander of all U.S. forces present in Korea. In the Republic of Korea, COMUSK also serves as Commander, Combined Forces Command (CDR CFC) and Commander, United Nations Command (CDR UNC).

"USFK, Assistant Chief of Staff, Acquisition Management" (USFK/FKAQ) means the principal staff office to USFK for all acquisition matters and administrator of the U.S.-ROK SOFA as applied to US and Third Country contractors under the Invited Contractor (IC) and Technical Representative (TR) Program (USFK Reg 700-19).

"Responsible Officer (RO)" means a senior DOD employee (such as a military E5 and above or civilian GS-7 and above), appointed by the USFK Sponsoring Agency (SA), who is directly responsible for determining and administering appropriate logistics support for IC/TRs during contract performance in the ROK.

(b) IC or TR status under the SOFA is subject to the written approval of USFK, Assistant Chief of Staff, Acquisition Management (FKAQ), Unit #15237, APO AP 96205-5237.

(c) The contracting officer will coordinate with HQ USFK/FKAQ, IAW FAR 25.8, and USFK Reg 700-19. FKAQ will



determine the appropriate contractor status under the SOFA and notify the contracting officer of that determination.

(d) Subject to the above determination, the contractor, including its employees and lawful dependents, may be accorded such privileges and exemptions under conditions and limitations as specified in the SOFA and USFK Reg 700-19. These privileges and exemptions may be furnished during the performance period of the contract, subject to their availability and continued SOFA status. Logistics support privileges are provided on an as-available basis to properly authorized individuals. Some logistics support may be issued as Government Furnished Property or transferred on a reimbursable basis.

(e) The contractor warrants and shall ensure that collectively, and individually, its officials and employees performing under this contract will not perform any contract, service, or other business activity in the ROK, except under U.S. Government contracts and that performance is IAW the SOFA.

(f) The contractor's direct employment of any Korean-National labor for performance of this contract shall be governed by ROK labor law and USFK regulation(s) pertaining to the direct employment and personnel administration of Korean National personnel.

(g) The authorities of the ROK have the right to exercise jurisdiction over invited contractors and technical representatives, including contractor officials, employees and their dependents, for offenses committed in the ROK and punishable by the laws of the ROK. In recognition of the role of such persons in the defense of the ROK, they will be subject to the provisions of Article XXII, SOFA, related Agreed Minutes and Understandings. In those cases in which the authorities of the ROK decide not to exercise jurisdiction, they shall notify the U.S. military authorities as soon as possible. Upon such notification, the military authorities will have the right to exercise jurisdiction as is conferred by the laws of the U.S.

(h) Invited contractors and technical representatives agree to cooperate fully with the USFK Sponsoring Agency (SA) and Responsible Officer (RO) on all matters pertaining to logistics support and theater training requirements. Contractors will provide the assigned SA prompt and accurate reports of changes in employee status as required by USFK Reg 700-19.

(i) Theater Specific Training. Training Requirements for IC/TR personnel shall be conducted in accordance with USFK Reg 350-2 Theater Specific Required Training for all Arriving Personnel and Units Assigned to, Rotating to, or in Temporary Duty Status to USFK. IC/TR personnel shall comply with requirements of USFK Reg 350-2.

(j) Except for contractor air crews flying Air Mobility Command missions, all U.S. contractors performing work on USAF classified contracts will report to the nearest Security Forces Information Security Section for the geographical area where the contract is to be performed to receive information concerning local security requirements.

(k) Invited Contractor and Technical Representative status may be withdrawn by USFK/FKAQ upon:

(1) Completion or termination of the contract.

(2) Determination that the contractor or its employees are engaged in business activities in the



ROK other than those pertaining to U.S. armed forces.

(3) Determination that the contractor or its employees are engaged in practices in contravention to Korean law or USFK regulations.

(l) It is agreed that the withdrawal of invited contractor or technical representative status, or the withdrawal of, or failure to provide any of the privileges associated therewith by the U.S. and USFK, shall not constitute grounds for excusable delay by the contractor in the performance of the contract and will not justify or excuse the contractor defaulting in the performance of this contract. Furthermore, it is agreed that withdrawal of SOFA status for reasons outlined in USFK Reg 700-19, Section II, paragraph 6 shall not serve as a basis for the contractor filing any claims against the U.S. or USFK. Under no circumstance shall the withdrawal of SOFA Status or privileges be considered or construed as a breach of contract by the U.S. Government.

(m) Support.

(1) Unless the terms and conditions of this contract place the responsibility with another party, the COMUSK will develop a security plan to provide protection, through military means, of Contractor personnel engaged in the theater of operations when sufficient or legitimate civilian authority does not exist.

(2)(i) All Contractor personnel engaged in the theater of operations are authorized resuscitative care, stabilization, hospitalization at level III military treatment facilities, and assistance with patient movement in emergencies where loss of life, limb, or eyesight could occur. Hospitalization will be limited to stabilization and short-term medical treatment with an emphasis on return to duty or placement in the patient movement system.

(ii) When the Government provides medical or emergency dental treatment or transportation of Contractor personnel to a selected civilian facility, the Contractor shall ensure that the Government is reimbursed for any costs associated with such treatment or transportation.

(iii) Medical or dental care beyond this standard is not authorized unless specified elsewhere in this contract.

(3) Unless specified elsewhere in this contract, the Contractor is responsible for all other support required for its personnel engaged in the theater of operations under this contract.

(n) Compliance with laws and regulations. The Contractor shall comply with, and shall ensure that its personnel supporting U.S Armed Forces in the Republic of Korea as specified in paragraph (b)(1) of this clause are familiar with and comply with, all applicable—

(1) United States, host country, and third country national laws;

(2) Treaties and international agreements;

(3) United States regulations, directives, instructions, policies, and procedures; and

(4) Orders, directives, and instructions issued by the COMUSK relating to force protection, security, health,

safety, or relationand interaction with local nationals. Included in this list are force protection advisories, health advisories, area (i.e. "off-limits"), prostitution and human trafficking and curfew restrictions.

(o) Vehicle or equipment licenses. IAW USFK Regulation 190-1, Contractor personnel shall possess the required licenses to operate all vehicles or equipment necessary to perform the contract in the theater of operations. All contractor employees/dependents must have either a Korean driver's license or a valid international driver's license to legally drive on Korean roads, and must have a USFK driver's license to legally drive on USFK installations. Contractor employees/dependents will first obtain a Korean driver's license or a valid international driver's license then obtain a USFK driver's license.

(p) Evacuation.

(1) If the COMUSK orders a non-mandatory or mandatory evacuation of some or all personnel, the Government will provide assistance, to the extent available, to United States and third country national contractor personnel.

(2) Non-combatant Evacuation Operations (NEO).

(i) The contractor shall designate a representative to provide contractor personnel and dependents information to the servicing NEO warden as required by direction of the Responsible Officer.

(ii) If contract period of performance in the Republic of Korea is greater than six months, non emergency essential contractor personnel and all IC/TR dependents shall participate in at least one USFK sponsored NEO exercise per year.

(q) Next of kin notification and personnel recovery.

(1) The Contractor shall be responsible for notification of the employee-designated next of kin in the event an employee dies, requires evacuation due to an injury, or is missing, captured, or abducted.

(2) In the case of missing, captured, or abducted contractor personnel, the Government will assist in personnel recovery actions in accordance with DOD Directive 2310.2, Personnel Recovery.

(3) IC/TR personnel shall accomplish Personnel Recovery/Survival, Evasion, Resistance and Escape (PR/SERE) training in accordance with USFK Reg 525-40, Personnel Recovery

Procedures and USFK Reg 350-2 Theater Specific Required Training for all Arriving Personnel and Units Assigned to, Rotating to, or in Temporary Duty Status to USFK.

(r) Mortuary affairs. Mortuary affairs for contractor personnel who die while providing support in the theater of operations to U.S. Armed Forces will be handled in accordance with DOD Directive 1300.22, Mortuary Affairs Policy and Army Regulation 638-2, Care and Disposition of Remains and Disposition of Personal Effects.

(s) USFK Responsible Officer (RO). The USFK appointed RO will ensure all IC/TR personnel complete all applicable training as outlined in this clause.

## **11.0 PWS Attachments**

- 11.1.** ATTACHMENT A.1: Sites, Functions, PoP, & Support Staff Requirement Table
- 11.2.** ATTACHMENT A.2: Phase Implementation Graphic
- 11.3.** ATTACHMENT A.3: Top Secret and Key Personnel Positions
- 11.4.** ATTACHMENT B: NON-DISCLOSURE / NON-USE AGREEMENT
- 11.5.** ATTACHMENT C: ORGANIZATIONAL CONFLICT of INTEREST (OCI)
- 11.6.** ATTACHMENT D.1: Operational (OPSEC) Plan DI-MGMT-80934C (CDRL A004
- 11.7.** ATTACHMENT D.2: Scientific and Technical Reports CDRL DI-MISC-80711A C001
- 11.8.** ATTACHMENT E: DD Form 254 (Provided as a separate file attachment in ITSS)

**ATTACHMENT A.1: Sites, Functions, PoP, & Support Staff Requirement Table<sup>1</sup>**

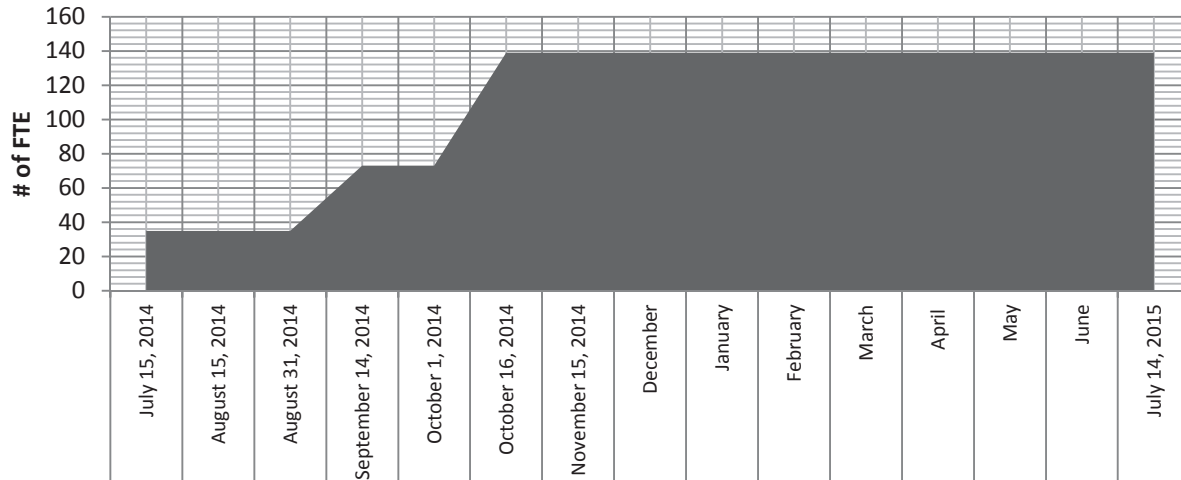
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<sup>1</sup> The knowledge/skills level definitions for "Senior", "Journeyman" and "Entry-Level" shall be those established in the Knowledge/Skill Levels" chart included in Section J, Attachment 4 of the basic Alliant contract.

		Engineering (ref PWS section 3.1.1)				Logistics (ref PWS section 3.1.2)				Business Mgmt /Prog Analyst Management (ref PWS section 3.1.3)					Task, Site, PoP & Grand Totals
Sites	Base Period Phase	Senior	Journey man	Entry Level	Total Eng	Senior	Journey man	Entry Level	Total Log	Bus Senior	Bus Journey man	Prog Journey man	Prog Entry Level	Total Bus / Prog Mgmt	
APG, MD	Phase 1	5	3	0	8	0	0	0	0	0	2	0	0	2	10
	Phase 2	2	1	0	3	1	2	0	3	1	2	2	0	5	11
	Phase 3	11	14	2	27	4	8	2	14	2	3	3	3	11	52
		18	18	2	38	5	10	2	17	3	7	5	3	18	73
Fort Bliss, TX	Phase 1	0	0	0	0	0	1	0	1	0	0	0	0	0	1
	Phase 2	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Phase 3	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		0	0	0	0	0	1	0	1	0	0	0	0	0	1
Fort Bragg, NC	Phase 1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Phase 2	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Phase 3	2	3	1	6	0	0	0	0	0	0	0	0	0	6
		2	3	1	6	0	0	0	0	0	0	0	0	0	6
Fort Carson, CO	Phase 1	1	0	0	1	0	0	0	0	0	0	0	0	0	1
	Phase 2	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Phase 3	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		1	0	0	1	0	0	0	0	0	0	0	0	0	1
Fort Drum, NY	Phase 1	0	0	0	0	0	1	0	1	0	0	0	0	0	1
	Phase 2	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Phase 3	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		0	0	0	0	0	1	0	1	0	0	0	0	0	1
Fort Gordon, GA	Phase 1	0	0	0	0	0	1	0	1	0	0	0	0	0	1
	Phase 2	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Phase 3	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		0	0	0	0	0	1	0	1	0	0	0	0	0	1
Fort Hood, TX	Phase 1	0	1	0	1	3	5	1	9	0	0	0	0	0	10
	Phase 2	1	1	0	2	0	0	0	0	0	0	0	0	0	2
	Phase 3	2	11	1	14	4	1	2	7	0	0	1	0	1	22
		3	13	1	17	7	6	3	16	0	0	1	0	1	34
Fort Knox, KY	Phase 1	1	2	0	3	0	1	0	1	0	0	0	0	0	4
	Phase 2	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Phase 3	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		1	2	0	3	0	1	0	1	0	0	0	0	0	4
Fort Lee, VA	Phase 1	0	0	0	0	0	1	0	1	0	0	0	0	0	1
	Phase 2	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Phase 3	0	0	0	0	1	0	0	1	0	0	0	0	0	1
		0	0	0	0	1	1	0	2	0	0	0	0	0	2
Fort Lewis, WA	Phase 1	0	0	0	0	0	1	0	1	0	0	0	0	0	1
	Phase 2	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Phase 3	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		0	0	0	0	0	1	0	1	0	0	0	0	0	1
Fort Sill, OK	Phase 1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Phase 2	0	1	0	1	0	0	0	0	0	0	1	0	1	2
	Phase 3	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		0	1	0	1	0	0	0	0	0	0	1	0	1	2
Lawton, OK	Phase 1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Phase 2	3	3	4	10	0	0	0	0	0	1	0	0	1	11
	Phase 3	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		3	3	4	10	0	0	0	0	0	1	0	0	1	11
Redstone Arsenal, AL	Phase 1	0	1	0	1	0	0	0	0	0	0	0	0	0	1
	Phase 2	1	0	0	1	0	0	0	0	0	0	0	0	0	1
	Phase 3	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		1	1	0	2	0	0	0	0	0	0	0	0	0	2
Totals	Phase 1	7	7	0	14	3	11	1	15	0	2	0	0	2	31
	Phase 2	7	6	4	17	1	2	0	3	1	3	3	0	7	27
	Phase 3	15	28	4	47	9	9	4	22	2	3	4	3	12	81
Functional / Task Totals		29	41	8	78	13	22	5	40	3	8	7	3	21	139

## ATTACHMENT A.2: Phase Implementation Graphic

## APG SETA Task Order FTE Ramp-up for Base Year



APG Task Order 0125  
35 FTE  
Planned Award Date of  
July 15, 2014  
Transition In 7/15/2014  
- 8/15/2014  
Performance starts  
8/15/2014  
Phase 1

Mission Command Task  
Order 0027  
+38 FTE = 73  
Planned Option Exercise  
of September 15, 2014  
Transition In 8/31/2014  
- 9/14/2014  
Performance starts  
9/15/2014  
Phase 2

Mission Command Task Order 0026  
+66 FTE = 139  
Planned Option Exercise of October 16, 2014  
Transition In 10/1/2014 - 10/15/2014  
Performance starts 10/16/2014  
Phase 3

**ATTACHMENT A.3: Top Secret and Key Personnel Positions**

Top Secret and Key Personnel Positions											
Sites	Base Period Phase	Engineering <sup>1</sup>		Logistics						Program Manager	Associated Sub Tasks
		Senior	Journeyman	Senior		Journeyman		Entry Level		Senior	
		Top Secret		Top Secret	Key	Top Secret	Key	Top Secret	Key	Key	
APG, MD		3		0	0	0	0	0			3.1.1.2, 3.1.1.7, 3.1.1.8, and 3.1.1.10; * IAW the PWS
	Phase 1							0	1*		
	Phase 2		0	0	0	0	0	0	0		
	Phase 3		3	0	0	0	0	0	0		
Fort Bliss, TX	Phase 1		0	0	0	0	1	0	0	0	3.1.2
	Phase 2		0	0	0	0	0	0	0	0	
	Phase 3		0	0	0	0	0	0	0	0	
Fort Bragg, NC	Phase 1		0	0	1	0	0	0	0	0	3.1.2
	Phase 2		0	0	0	0	0	0	0	0	
	Phase 3		0	0	0	0	0	0	0	0	
Fort Drum, NY	Phase 1		0	0	0	0	1	0	0	0	3.1.2
	Phase 2		0	0	0	0	0	0	0	0	
	Phase 3		0	0	0	0	0	0	0	0	
Fort Gordon, GA	Phase 1		0	0	0	0	1	0	0	0	3.1.2
	Phase 2		0	0	0	0	0	0	0	0	
	Phase 3		0	0	0	0	0	0	0	0	
Fort Hood, TX	Phase 1		0	0	2	0	5	0	1	0	3.1.2
	Phase 2		0	0	0	0	0	0	0	0	
	Phase 3		0	0	0	0	0	0	0	0	
Fort Knox, KY	Phase 1		0	0	0	0	1	0	0	0	3.1.2
	Phase 2		0	0	0	0	0	0	0	0	
	Phase 3		0	0	0	0	0	0	0	0	
Fort Lee, VA	Phase 1		0	0	0	0	1	0	0	0	3.1.2
	Phase 2		0	0	0	0	0	0	0	0	
	Phase 3		0	0	0	0	0	0	0	0	
Fort Lewis, WA	Phase 1		0	0	0	0	1	0	0	0	3.1.2
	Phase 2		0	0	0	0	0	0	0	0	
	Phase 3		0	0	0	0	0	0	0	0	
Fort Sill, OK	Phase 1		0	0	0	0	0	0	0	0	
	Phase 2		0	0	0	0	0	0	0	0	
	Phase 3		0	0	0	0	0	0	0	0	
Redstone Arsenal, AL	Phase 1		0	0	0	0	0	0	0	0	
	Phase 2		0	0	0	0	0	0	0	0	
	Phase 3		0	0	0	0	0	0	0	0	

<sup>1</sup> Note that the requirement for Engineers with Top Secret clearances has been reduced in number, and that the requirement to designate them according to skill level has been modified. It is left to the contractor to determine whether to fill the requirement with a Senior or Journeymen position. Filling this requirement with an Entry Level position is not an option.

## **ATTACHMENT B: NON-DISCLOSURE / NON-USE AGREEMENT**

### Non-Disclosure Agreement for Contractor Employees and Subcontractors

I, \_\_\_\_\_, am an employee of or a subcontractor to [Company Name], a contractor acting under contract to the [Name of Directorate] under Prime Contract No. \_\_\_\_\_, through Task Order \_\_\_\_\_. I understand that in the performance of this task, I may have access to sensitive or proprietary business, technical, financial, and/or source selection information belonging to the Government or other contractors. This information includes, but is not limited to, cost/ pricing data; Government spend plan data; Planning, Programming, Budgeting and Execution (PPBE) documents and information, as defined in DoD Directive 7045.14; contractor technical proposal data; independent government cost estimates; negotiation strategies and contractor data presented in negotiations; contracting plans and statements of work. I agree not to use, discuss, divulge, or disclose any such information or data to any person or entity except those persons directly concerned with the use or performance of this task order. I have been advised that the unauthorized disclosure, use or negligent handling of the information by me could cause irreparable injury to the owner of the information. The injury could be source sensitive procurement information of the government or proprietary/trade secret information of another company.

I understand that the United States Government may seek any remedy available to it to enforce this Agreement, including, but not limited to, application for a court order prohibiting disclosure of information in breach of this agreement. Court costs and reasonable attorney fees incurred by the United States Government may be assessed against me if I lose such action. I understand that another company might file a separate claim against me if I have misused its proprietary information.

In the event that I seek other employment, I will reveal to any prospective employer the continuing obligation in this agreement prior to accepting any employment offer.

The obligations imposed herein do not extend to information/data which is:

- a. in the public domain at the time of receipt or it came into the public domain thereafter through no act of mine;
- b. disclosed with the prior written approval of the designated Contracting Officer;
- c. demonstrated to have been developed by [Company Name], or me independently of disclosures made hereunder;
- d. disclosed pursuant to court order, after notification to the GSA designated Contracting Officer;
- e. disclosed inadvertently despite the exercise of the same reasonable degree of care a party normally uses to protect its own proprietary information.

I have read this agreement carefully and my questions, if any, have been answered to my satisfaction



**ATTACHMENT C: ORGANIZATIONAL CONFLICT of INTEREST (OCI)**

The Government has determined that the possibility for a potential or actual Organizational Conflict of Interest (OCI) may exist under this task order based on support tasks performed, particularly under Section 3.1.3, "Business Management". During performance of this task order, the following provisions shall apply:

(a) The Contractor warrants that, to the best of the Contractor's knowledge and belief, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest, as defined in FAR subpart 9.5, or that the Contractor has disclosed all such relevant information.

(b) Prior to commencement of any work, the Contractor agrees to notify the Contracting Officer immediately that, to the best of its knowledge and belief, no actual or potential conflict of interest exists or to identify to the Contracting Officer any actual or potential conflict of interest the firm may have. In emergency situations, however, work may begin but notification shall be made within five (5) working days.

(c) The Contractor agrees that if an actual or potential organizational conflict of interest is identified during performance, the Contractor will immediately make a full disclosure in writing to the Contracting Officer. This disclosure shall include a description of actions which the Contractor has taken or proposes to take, after consultation with the Contracting Officer, to avoid, mitigate, or neutralize the actual or potential conflict of interest. The Contractor shall continue performance until notified by the Contracting Officer of any contrary action to be taken.

(d) Remedies- GSA may terminate this task order for convenience, in whole or in part, if it deems such termination necessary to avoid an organizational conflict of interest. If the Contractor was aware of a potential organizational conflict of interest prior to award or discovered an actual or potential conflict after award and did not disclose it or misrepresented relevant information to the Contracting officer, the Government may terminate the task order for default, or pursue such other remedies as may be permitted by law or this task order.

**ATTACHMENT D.1: Operational (OPSEC) Plan DI-MGMT-80934C (CDRL A004)**

<b>CONTRACT DATA REQUIREMENTS LIST</b> <i>(1 Data Item)</i>						Form Approved OMB No. 0704-0188	
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0701-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.							
A. CONTRACT LINE ITEM NO.			B. EXHIBIT <b>A</b>		C. CATEGORY: TDP <input type="checkbox"/> TM <input type="checkbox"/> OTHER <b>MGMT</b>		
D. SYSTEM/ITEM PM JBC-P Business, Engineering and Logistics Support			E. CONTRACT/PR NO. TBD		F. CONTRACTOR TBD		
1. DATA ITEM NO.  <b>A004</b>		2. TITLE OF DATA ITEM Operational Security (OPSEC) Plan			3. SUBTITLE		
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80934A			5. CONTRACT REFERENCE PWS Para 7.0		6. REQUIRING OFFICE SFAE-CCC-JBC		
7. DD 250 REQ  LT		9. DIST STATEMENT REQUIRED  B	10. FREQUENCY-  SEE BLK 16		12. DATE OF FIRST SUBMISSION SEE BLK 16		
8. APP CODE  N/A			11. AS OF DATE  0		13. DATE OF SUBSEQUENT SUBMISSION SEE BLK 16		
16. REMARKS:  Submit OPSEC Plan NLT 30 days after receipt of DD-254. All deliveries shall be in contractor format. All digital files shall be provided by electronic submission, e.g., e-mail, FTP, etc., as arranged with the requiring office.  Deliver by email to:					14. DISTRIBUTION		
					b. COPIES		
					a. ADDRESSEE	Draft	Final Reg      Repro
							1
G. PREPARED BY					15. TOTAL		
			H. DATE	I. APPROVED BY		J. DATE	

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE <b>INSERT IN SECTION B</b>

**ATTACHMENT D.2: Scientific and Technical Reports CDRL DI-MISC-80711A (CDRL C001)**

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)						Form Approved OMB No. 0704-0188					
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0701-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.											
A. CONTRACT LINE ITEM NO.		B. EXHIBIT A		C. CATEGORY: TDP    TM    OTHER MGMT							
D. SYSTEM/ITEM PM JBC-P Business, Engineering and Logistics Support		E. CONTRACT/PR NO. TBD		F. CONTRACTOR TBD							
1. DATA ITEM NO. C001	2. TITLE OF DATA ITEM Scientific and Technical Reports			3. SUBTITLE							
4. AUTHORITY (Data Acquisition Document No.) DI-MISC-80711		5. CONTRACT REFERENCE PWS Para 3.1.1		6. REQUIRING OFFICE SFAE-CCC-JBC							
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED B	10. FREQUENCY SEE BLK 16	12. DATE OF FIRST SUBMISSION SEE BLK 16	14. DISTRIBUTION							
8. APP CODE N/A		11. AS OF DATE 0	13. DATE OF SUBSEQUENT SUBMISSION SEE BLK 16	<div style="display: flex; justify-content: space-between;"> <div>a. ADDRESSEE</div> <div>b. COPIES</div> </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="2" style="width: 50%;">Draft</td> <td colspan="2" style="text-align: center;">Final</td> </tr> <tr> <td style="width: 25%;">Reg</td> <td style="width: 25%;">Repro</td> </tr> </table>				Draft	Final		Reg
Draft	Final										
	Reg	Repro									
16. REMARKS:  Prepare in contractor format with content described in the DID.  Submit narrative electronically in MS Word file format.  Contractor shall deliver any developed technical approaches developed and completed on this contract.  Contractor shall delivered documented upgrades to existing architectures  Status report on activities to be submitted by the 10 <sup>th</sup> of each month.				15. TOTAL							
				<div style="display: flex; justify-content: space-between;"> <div>H. DATE</div> <div>I. APPROVED BY</div> <div>J. DATE</div> </div>							

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE
<b>INSERT IN SECTION B</b>